



**ACYHA Board of Directors
Meeting Minutes
August 2012**

Meeting Type: Monthly Meeting
Date: August 13, 2012
Time: 6:30 pm
Location: New Hope Ice Arena - Meeting Room #1

Attendees:	p	Kirk Anderson	P	Eric Berns	A	Dale Bjerke	P	Jill Byrnes
	P	Kevin Conway	P	<i>John Evans</i>	P	Crissy Ginther	P	Gage Hanson
		Jon Hill	E	Tawnia Johnson	P	Josh LeVoir	P	Len Lopez
	E	Derek Olson	P	Dave Parenteau	P	Derrick Raymond	P	Cristy Siede
	P	Bob Sticha	P	<i>Kendra Verbeten</i>	P	Anne Winter		

Add'l Reps:	P	Jon Champion	P	Tracee deNeui	P	Beth Battina		
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Guests: Todd Elmer Scott Dornfeld

A Absent E Excused P Present

Topics:

Presenter(s):

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| <p>1) Call to Order
 Meeting called to order by Kevin Conway at 6:30 pm.</p> <p>2) Roll call
 Attendance taken; results indicated above.</p> <p>3) Approval of Meeting Minutes</p> <p style="margin-left: 20px;">a) July 9, 2012 meeting</p> <p style="margin-left: 40px;">i) Cristy Siede presented the minutes from the July 9, 2012 meeting for approval. Moved by Cristy Siede and seconded to approve the minutes as presented. Motion carried unanimously.</p> <p style="margin-left: 20px;">b) July 31, 2012 Electronic Vote: re: Registration Fees</p> <p style="margin-left: 40px;">i) Cristy Siede presented the results from the July 31, 2012 electronic vote regarding 2012-13 registration fees for ratification. Motion made by Kevin Conway to increase the Travel level registration fees \$100.00; Bantam/U14 \$1,300, Pee Wee/U12 \$1,200 and Squirt/U10 \$1,100. Mite registration fees will be as follows: Mite 3's \$425 and Mite 2's \$330; Mite 1 and Mini Mite rates will not increase; seconded by Cristy Siede. Discussion regarding desire to clearly communicate membership fees have remained unchanged for a number of years and increase is strictly the increased cost of doing business. Discussion closed on July 31 at 5:39 pm. Voting results were 14 in favor, 1 against, and 1 non-response; motion passed.</p> <p>4) D3 update</p> <p style="margin-left: 20px;">a) Kevin introduced guests Todd Elmer, D3 President, and Scott Dornfeld, D3 Director.</p> <p style="margin-left: 20px;">b) Todd and Scott are visiting associations; offered to field questions from the board.</p> <p style="margin-left: 40px;">i) Questions were asked about birthdate guidelines and who owns the birthdate policy; MN Hockey. Birthdate questions needs to go through Diane Ytuarte, MN Hockey Registrar.</p> <p style="margin-left: 40px;">ii) Question about a jamboree-type scrimmage before the season starts. Todd and Scott indicated that these scrimmages would need to conform to the D3 rules/guidelines as to what constitutes a "game" and that multiple games on the same day are not allowed.</p> <p style="margin-left: 40px;">iii) Jon Champion asked them to define the A/AA program and the impact on the B-level. AA comes into play only at the end of the season; AA will play at the A level in the season.</p> <p style="margin-left: 40px;">iv) Anne shared the U14 program merger; need to conduct the mass waiver.</p> | <p>Kevin Conway</p> <p>Cristy Siede</p> <p>Cristy Siede</p> <p>Todd Elmer/Scott Dornfeld</p> |
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- v) John Evans asked about Bantam C; Todd and Scott will know more in September after tryouts; looks like three teams at this time; may change. Conversations taking place with D1 and could combine a league for approx 6 teams.
- c) Scott shared 2012-13 season will continue with 5-minute penalties; MN Hockey wants to track 5-minute and game misconduct and 10-minute misconduct; will give repeat offenders game suspensions. Scrimmage, tournament, and game score sheets will be submitted to MN Hockey for purpose of gathering data to better determine effective penalty information. Board added that officials calling the games should be tracked from the score sheets as well.
- d) Todd shared some updates from USA Hockey:
 - i) Safe Sport Handbook, mandated for 2013-14 season
 - ii) Cross-ice hockey games for all mites coming 2013-14. MN Hockey will petition USA Hockey about using full ice at the Mite 3/U8 level in order to prepare kids for Squirts/U10s.
 - iii) Fan and coaches' behavior this season will be addressed. Parent education materials will be forthcoming from D3.
 - iv) CEP clinics; Level 4 coming in the mid-September in Bloomington; D3 hosting 2-3 clinic Sept. 8-9 at Maple Grove.

5) Reports/Updates

a) Player Development Committee (PDC)

Jon Campion

- i) Charter approval*
 - (1) Addition to committee membership
Jon Campion presented the revised PDC Charter with the addition of the Assistant Mite Coordinator to the membership and term section for approval. Derrick Raymond made motion to approve revised PDC charter, seconded. Motion carried unanimously.
- ii) Team breakdowns (draft a/o 8/13/12, subject to change after evaluations are complete)
 - (1) Bantam – 4 teams (A, B1, B2, B2) 60 players
 - (2) PeeWee – 4 teams (A, B1, B2, C) 58 players
 - (3) Squirt - 4 teams (A, B1, B2, C) 60 players
 - (4) U14 – 2 teams (A, B)
 - (5) U12 – 2 teams (A, B) 30 players
 - (6) U10 – 2 teams (B, B) 25 players
 - (7) Mite (returning) 162
- iii) A-level play (AA vs. A)
 - (1) PDC recommends ACYHA play A level; Online form needs to be completed and submitted to D3;
Josh to submit
- iv) Closed evaluations
 - (1) Communications have gone out to association.

b) Charitable Gambling Manager

Tracee deNeui

Tracee deNeui shared the following report and sought board approvals as indicated below:

- i) Charitable Gambling report
 - (1) Sunshine Factory has been really busy in summer; slow at Champps and Broadway Pizza. Broadway Pizza has a new director of operations, James. Bingo to start up again at Broadway on September 12. Special BBQ Bingo event coming in October.
 - (2) Jere Bartz, independent auditor, will perform audit at end of August/early September.
 - (3) No new locations for gambling mentioned. Kevin asked Board to submit ideas.
- ii) Monthly approvals

The following was presented to the board via email on Wednesday, August 22 due to a delay in distribution of report by tax accountant due to tax law changes.

 - (1) Approval of expenses for September 2012 in the amount of \$28,475
 - (2) Approval to pay July 2012 taxes to the City of Maple Grove in the amount of \$251.89. Cristy Siede made a motion on Wednesday, August 22nd via electronic board vote to approve the required monthly approval items presented by Tracee deNeui. Motion seconded and carried unanimously.

c) Treasurer

Eric Berns

- i) Scholarship Policy review and possible approval
 - (1) Eric presented the Scholarship Policy for review.
 - (a) Comprised of standard policy language taken from other associations; Eric would like to post this policy and the Word document with the application. **Cristy to post on website.**
 - (b) Board reviewed policy. Len Lopez moved to approve the Scholarship Policy; motion seconded. Discussion regarding conflict between ACYHA mission statement language, 'providing opportunity for kids to skate' and the Scholarship Policy language limiting financial assistance to two years. Dave Parenteau offered a friendly amendment to strike language limiting aid to two years. Amendment seconded; no discussion; motion to amend carried. Motion to approve Scholarship Policy as amended approved unanimously by board.
 - ii) Approval of 2012-13 Budget⁺
 - (1) Eric reviewed the 2012-13 budget provided to the Board.
 - (2) Discussion. Many items remained flat from last year; additional hosted tournaments are part of the income. Further discussion took place regarding coaches' salary budget, cost of skills, association paid tournament expenses, parent vs non-parent coaches, financial benefit of coach development. During the course of discussion, it was determined the coaching salary breakdown by player level was never received by the Board as requested at the June 2012 meeting. Relative to coach development and player skills, Dave Parenteau requested the PDC determine desired skill outcomes in the form of metrics from which results can be measured and evaluated.
 - (3) Coaching salary budget for 2012-13 is \$25,000. John Evans requested an additional \$5K be added. Discussion followed regarding additional potential income sources. Further discussion to find additional \$10K due to the increased number of teams from 15 to 18 teams.
 - (4) Derrick Raymond shared his need for an additional \$2K for girls and mini Mite jerseys; ~160 Mite skaters
 - (5) Moved by Dave Parenteau and seconded to approve budget as presented. Anne Winter moved to amend budget adding \$2K to equipment for Mites and \$5K to Coaches/Skills expenses and to increase fundraising income by \$5K. Dave Parenteau accepted friendly amendment, seconded. Motion carried. Amended budget carried unanimously.
- d) Marketing & Fundraising Coordinator Jill Byrnes
- i) Approval of New ACYHA logo
 - (1) Jill presented the revised ACYHA logo for board review and approval. Derek Olson has been revising the website; made modifications to logo.
 - (2) Proposal to put this logo into circulation for use upon approval. Logo will be phased into ACYHA as the standard logo for uniforms, apparel, etc.
 - (3) PMS approved colors for use with logo will be provided on the web site.
 - (4) Discussion; no royal in this logo.
 - (5) Dave Parenteau moved to approve new logos as presented by Jill Byrnes and that they be added to the website; recommended colors for travel team practice jerseys are: royal, gold, red, white, navy, or grey. Any jersey colors outside of these options must be pre-approved by the Board. Motion carried. **Jill will bring back language for website.**
- e) Concessions Director Cristy Siede for Tawnia Johnson
- In Tawnia's absence, Cristy Siede presented the following updates on Tawnia's behalf:
- i) Concession Manager Position update
 - (1) Approximately 10 people responded to the ad for a concession manager position. Tawnia has spoken with or interviewed all of them. Hiring decision will be made later this week.
 - ii) Remodeling update

- (1) Counter tops are in. Working with City and contractor to complete final punch list.
- (2) Installation of Coke fountain machines delayed due to State Fair. Selling canned pop until installed.
- iii) Open for business
 - (1) Concessions open August 11 for Showcase tournament
 - (2) Will be open August 24-26 for the Showcase tournament
- iv) Arena Celebration volunteer update
 - (1) Plans in place for celebration
 - (2) Concession managers will staff the concession stand
 - (3) McKinstry will reimburse ACYHA for 250 hot dogs, buns, and chips. ACYHA will supply pop and sell the 'basket' for \$1.00 with all proceeds going to ACYHA
- f) Ice Coordinator/Website Administrator Derek Olson
 In Derek's absence, Cristy Siede presented the following report on his behalf:
 - i) Ice allocations
 - (1) New Hope ice time has been allocated to the youth program. Still need final meeting with Jim Corbett/Mark Severson.
 - (2) Still waiting on VMIA, Breck and PIC ice
 - ii) Budget
 - (1) Ice budget has been allocated to the Director/Treasurer
 - iii) Season Starts/Evals
 - (1) September 9 for Bantam/U14/PeeWee/U12
 - (2) Evaluations for same group October 1-7
 - (3) September 28 for SQ/U10
 - (4) Evaluations for same group on/around November 1-9
- g) D3 Representative Josh LeVoir
 - i) Nothing to report.
- h) Equipment Manager Kirk Anderson
 - i) Socks ordered; No need to be involved in U14 teams
 - ii) Jersey costs estimates; about \$70 per jersey; \$2800 per team; \$44K roughly for whole association
- i) Volunteer Coordinator Gage Hanson
 - i) Unfulfilled hours for 2011-12
 - (1) 16 families unfulfilled; 7 are returning; 1 may return, 1 not returning, 3 said cash the check
 - ii) Hours
 - (1) Gage sought input from the board as to a limit to the number of coaches on a team who receive full volunteer hour credits. Board's response was that each traveling team will receive 75 hours of volunteer credit to be distributed by the head coach to no more than three (3) assistant coaches; practice coaches will be at the discretion of the head coach. Coaches who assist on more than one team will receive credit for coaching one team.
 - (2) Discussion regarding member issues with using NGIN; Board response is to help as much as possible but suggested directing members to NGIN for support.
 - (3) Discussion regarding use of NGIN to verify membership email addresses; Gage to potentially send mass email to verify emails.
 - (4) Motion by Anne Winter to keep volunteer hours the same as last year; 20/25 hours, seconded. Discussion regarding a larger number of games held at NHIA due to NHIA being the home ice of three high school teams. Motion passed with two nay votes.
- j) Girls' Travel Coordinator Anne Winter
 - i) U14 Update

- (1) 2-year agreement with Mpls Storm to have A and B teams. In 2012, both teams will be hosted by Storm; 2013 teams hosted by AC. Will skate in rinks of both associations; will wear Storm jerseys in 2012-13; AC jerseys in 2013-14. Both associations will participate in coach selection; very strong on player development. Storm has large off-ice development program at Parade Arena; desire same development to take place at AC. AC skaters to register with AC and fulfill volunteer hours at AC; families from both associations and teams are required to fulfill a 3-hour block with Storm (tournament hosting).
- (2) Met with U14 parents last week. Several skaters attending Benilde have been invited to skate at Benilde’s camp. Teams will be selected first weekend in October; high school tryouts are at end of October. Discussion regarding tryouts and policies; leave youth association/high school tryout policy as is.
- ii) Hopkins
 - (1) Will have a U10B, no U12s, merging U12s and 14s to play 14A.
 - (2) Anne reached out to Hopkins president; if Hopkins has kids who need a place to skate, we could permanently waive them into AC.
- k) Boys’ Travel Coordinator Bob Sticha
 - i) Tournaments
 - (1) Squirts – tournaments chosen; Carrie working with Eric to submit payment
 - (2) PeeWee tournaments paid
 - (3) Eric Berns shared that if tournament registration is online, he can submit registration and payment
 - ii) Update: Charlie McChesney
 - (1) Charlie is returning as the PeeWee A coach
 - iii) Evaluations
 - (1) Working with PDC on evaluation process.
- l) Tournament Director Dale Bjerke
 - i) Absent. No report.
- m) Recruiting and Retention Coordinator Len Lopez
 - i) City of New Hope Day
 - (1) Received many leads; good exposure; thanks to Jerry Mlekoday for staffing.
 - ii) Duk Duk Daze
 - (1) Bought two banners and candy
 - (2) Tutor Doctor asked about advertising with association - Forwarded on to Fundraising
 - (3) Committee staffed booth perfectly. **Will send monthly hours to Gage for July**
 - (4) Received many leads; **will follow up this month**
 - iii) Try Hockey for Free Day
 - (1) Two dates planned 9/15 and 9/20; will communicate using school envelopes
 - iv) Yard Sign Campaign
 - (1) 50 yard signs ordered - should arrive any day; committee members will distribute in community
 - v) St. Therese Volunteers
 - (1) Mayor Kathy Hemken is looking for 10-12 girl volunteers to help with a game booth at St. Therese on August 15th from 4:45 to 7. She specifically wanted girls, ages 10+ We have 5 so far. Will send request directly to all U10s.
 - vi) U8 Coordinator
 - (1) Sent registration level recommendations to Mite Coordinator for all U8.
 - (2) Requested two 7-person D3 pond hockey teams and one full-ice team of 14.
 - vii)

School	Committee Member(s)
Forest	Carrie Potter / Janelle Schlosser

Lakeview	
Meadow Lake	
Neill	
Noble	
Northport	
SEA	Jerry Mlekoday / Jenn Sondrall / Carrie Anderson
Sonnesyn	
Spanish Immersion	Jason Pouliot / Sara Subby
Zachary Lane	Julie Ann Schmidt / Jody Cassidy / Brynn Bresnahan

- n) ACE and Coaches Coordinator(s) Hill/Evans/Verbeten
 - i) Hired coaches: Bantam A and PeeWee A;
 - ii) Pending coaches: Strong Squirt A candidate; Starting interview process for Bantam B1 and PeeWee B1; reached out to Mpls for U14; Mpls has candidate happy at A or B. Question about girls coaches; Kendra coaching U12A; seeking recommendations for parent coaches at U10B.
 - iii) Anne asked if ACE has created a group to interview candidates for U14s. The partnership agreement with Minneapolis indicates reps from both associations will participate in the coach selection process for U14s.
 - iv) Learning from Edina; continuity of coaches results in skilled players.
- o) Registrar Crissy Ginther
 - i) Introduced Mite Registrar, Beth Battina
 - ii) Registration opened today; email blast reminding people registration open
 - iii) Mite registration letter went out last Friday
 - iv) Received some questions about scholarships
 - v) In-person drop off nights: August 22 and September 5
 - vi) New family registration night: September 12; may need help from board
 - vii) Background checks for board members due; send to Crissy; she'll send another reminder.
- p) Mite Coordinator Derrick Raymond
 - i) Registration information is out
 - ii) Working with All Star Sports on jerseys and Jamboree donations
 - iii) Fielding questions
 - iv) Mite parents should be referred to All Star Sports when seeking recommendations for equipment; package options will be provided
- q) Youth Director Kevin Conway
 - i) U14A State Tournament Host Agreement and Committee Volunteers ✓
 - (1) ACYHA hosting tournament March 15-17
 - (2) Board members to spearhead the committee;
 - (3) Committee to peel apart Host Agreement and determine action/subcommittees
 - (4) Opportunities to make money (grill outside, ice cream sales) and display NHIA as positive tournament site
 - (5) Kevin nominated Anne Winter as the chair of the U14A State Tournament Committee held at New Hope Ice Arena; seconded. Motion carried.
 - ii) August 22nd Celebration
 - (1) Want kids here; wearing AC colors;
 - (2) Open skating, program at 5:30 pm; Kevin and Dave will not be available.
- r) Assistant Youth Director Dave Parenteau
 - i) No report
- s) Secretary Cristy Siede
 - i) Use of ACYHA email distribution for non-ACYHA purposes

- (1) Cristy sought input from Board regarding requests from outside parties asking ACYHA to send emails to association members; Board does not support. Recommended we add info to the website home page or appropriate high school web page.
 - ii) Board material deadlines
 - (1) Cristy reiterated the need for board members to submit agenda items and attendance according to the reminders and schedule.
- 6) Open Floor Discussion Membership
None
- 7) Adjourn
Meeting adjourned at 9:25 pm.

Respectfully submitted,
Cristy Siede
Board Secretary