



Registration Refund Request Form

Revised 04/20/2019

REFUND POLICY:

Refund requests should be sent to the attention of the **KSC** Registrar and must be postmarked by the date of the first game. Refund requests postmarked on or before this date will be issued **less a \$5 administrative fee**. Refunds issued due to club service will not be subject to the \$5 administrative fee.

Note: Any non-refundable Select fees or expenses paid by **KSC** on a player's behalf will also be deducted from the amount of the refund.

Refund requests not postmarked by the date of the first game will not be honored.

REQUESTOR INFORMATION			
Parent/Guardian:	Phone:		
Address:			
City/State/Zip:			
REASON FOR REQUEST (Required)			
Select Reason For Request:			
Please explain:			
PLAYER NAME	AGE DIVISION	SPRING/FALL	AMOUNT
Name:			\$
Name:			\$
Name:			\$

- Registration fees (less a \$5 processing fee) will be provided for late registrants only in the event that KSC is unable to place the player on a team.
- If your refund request is denied by KSC for any reason, you will be provided with written notification indicating the reason for the denial.
- If you are requesting a refund as a coaching benefit, your refund will be issued after the completion of your coaches training has been verified (see KSC Registrar for details).
- REFUND CHECKS will be ISSUED NO LATER THAN 45 Days after the close of the current registration cycle.

Parent/Guardian Signature

Date

Send **completed** form by:

Mail:

KSC Registrar
P.O. Box 904
Kearney, NE 68848

Email: kearneyscne@gmail.com

For internal use only:		Requested: _____
Registrar Signature: _____	Date: _____	Deductions: _____
Treasurer Signature: _____	Date: _____	Refunded: _____
		Check #: _____