

**FBVA**  
**REFUND POLICY**  
**ALL PROGRAMS**

Dear Parents, Guardians and Coaches:

Thank you for your interest to enroll your son or daughter in a FBVA program. Florida Basketball & Volleyball Association, Inc. is an IRS recognized 501-C-3 youth sports Public Charity that occasionally receives donations from time to time. In general, we are completely dependent upon participant fees to operate all program expenses (including all overhead and operating costs). Gym rental, referee fees, uniforms, equipment, awards, insurances, office rental, copy costs, printing, telephones and staff fees are all significant costs associated with providing basketball training and competition for every participant.

The Registration process to enter a participant or a notice of withdraw from a team must be documented by a dated and signed form provided to FBVA in person, or faxed or emailed by the participant's parent or legal guardian. FBVA does not recognize any attempt to register or withdraw participants based on a conversation in person or phone or phone text and never by a non-parent or non-legal guardian such as a team coach.

Please remember that FBVA coaches are volunteers and are not FBVA office staff. Coaches will often attempt to be helpful but are not trained by FBVA to represent FBVA registration rules and policies and may or may not provide accurate or complete information and may have a conflicted interest. Also, please understand that conversations with any person associated with FBVA are for general information only and do not constitute a valid registration or withdraw notice.

If a parent or legal guardian needs or chooses to withdraw their child from a FBVA program after registering then the FBVA Refund Policy looks at when the notice in writing is Received by FBVA at the FBVA office to determine what is our appropriate response.

*PROCEDURE:* Written Notice from parent or legal guardian received by FBVA. Please mail notice to:

FBVA  
Attention: Registration  
1626 S. Conway Rd, Ste B,  
Orlando, Fl. 32812  
(or E-mail: [info-fbva@cfl.rr.com](mailto:info-fbva@cfl.rr.com))

**(A) BEFORE First Games for League Season: (Season League games not individual team)**

Full Refund or Credit LESS the \$30 non-refundable administration fee and LESS a \$10.00 uniform fee (if the player was issued a jersey).

PLEASE NOTE: However, refunds are issued at the End of the Program or Season.

*PROCEDURE:* Written Notice from parent or legal guardian received by FBVA prior to start of program/league's first game. Please mail notice to:

FBVA  
1626 S. Conway Rd, Ste B,  
Orlando, Fl. 32812  
(or E-Mail to [info-fbva@cfl.rr.com](mailto:info-fbva@cfl.rr.com)).

**(B) AFTER SEASON BEGINS / Before 3<sup>rd</sup> Week of Games:**

- Injury/Illness/Grades (with documentation)- 50% Credit Voucher to be used within next year.

- Dissatisfaction with Coach/League – Family/Player willing to attempt first to correct situation. 50 % credit voucher to be used within next year. (Does not include practice issues)

*PROCEDURE:* Written Notice from parent or legal guardian received by FBVA prior to start of program/league's 3<sup>rd</sup> week of games. Please mail notice to:

FBVA  
1626 S. Conway Rd, Ste B,  
Orlando, Fl. 32812  
(or E-Mail to [info-fbva@cfl.rr.com](mailto:info-fbva@cfl.rr.com)).

**(C) AFTER 3<sup>rd</sup> WEEK OF SEASON:**

-No Refunds or Credits. At this point it not reasonable to replace the player and most operating and all overhead costs must still be paid.

**\*\* NOTE: ANY REFUNDS ARE PAID AT END OF SEASON LESS FEES and CREDITS ARE VALID FOR ONE YEAR AND HAVE NO CASH VALUE \*\***