

# WASHINGTON COUNTY YOUTH HOCKEY ASSOCIATION

2330 S. Main Street, West Bend WI (262)335-0876

October 27, 2014

Monthly Board Meeting

Kettle Moraine Ice Center – Upstairs Conference Room

6:30pm

Attending: Doug Pickett, Tom Postulka, Kelli Sabel, Charlie Voigt, Andrew Quinn, Dave Fountain, Paul McAughey, Paul Luedtke, Ryan Lichtensteiger

Excused: Craig Petersen, Mike Schilling, Paula Beine, Rachel Schemelin, Sherry Reiter

Guests: 12

## MEETING NOTES:

- I. Call to Order & Welcome
  - a. Doug Pickett called the meeting to order at 6:32 pm
  - b. Doug Pickett established a quorum via roll call
- II. Approval of Meeting's Agenda
  - a. Motion to accept by Tom; second by Doug; motion carried
- III. Approval of Sept BOD minutes
  - a. No changes
  - b. Motion to accept by Andrew, second by Doug; motion carried
  - c. Kelli Sabel will post Sept. minutes
- IV. Committee Reports/Updates
  - a. Financials – Paula Beine (In absentia, read by Doug P.)
    - i. Financial situation is good.
    - ii. Received a donation from Patricia Opalacz via JC Penney for \$150. Thank you.
    - iii. Balances at 9/30/14 Checking \$29,000, Savings 102,000, Accounts receivable \$46,000, Accounts Payable \$28,000, Mortgage \$816,000.
    - iv. Golf summary was distributed, net profit was \$3,700.
    - v. Wreath sales are accumulated and totaled \$9,752.
  - b. KMIC General Manager – Craig Petersen (Tom P. read notes provided by Craig)

- i. DJ Halloween Skate went well. About \$800 revenue between admission and concessions
  - ii. Rink Boards
    - 1. Blaire Fire is up
  - iii. Parking space signs are up from beer tasting
  - iv. Locker room sponsor signs from beer tasting are up
  - v. Locker room benches. Tim Holtz and the bombers started last week. Will be finishing up locker room 7 and working on locker room 6 when more support brackets are made.
  - vi. Parking lot was sealed by NR Asphalt. They did about 10% extra that what they are charging us for. Looks like we will have only 2 spots that may need repair in the spring (depending on how the hard the winter is)
  - vii. Thanks to Scott Ratzberg for planting the area around the outside of TNT. It will look nice after grass is in and bushes bloom in the spring.
  - viii. Texas Roadhouse meat cutting went really well. Brought in over \$2,000
  - ix. Tennis ball in toilet between 4/5. Had to replace toilet. Could have been a \$1,200 cost. Steve Saraurer donated his labor.
  - x. Public skate starting Nov 1<sup>st</sup>
  - xi. Bombers home opener Nov 1<sup>st</sup> 7:30pm
  - xii. Thanks to Paul McAugey(sp?) for helping with transferring ice schedule program and Schlage security program. I will be sending out one more master schedule with some revisions (hopefully by Wednesday).
  - xiii. Ken Kramer finishing up some electrical to the new brine pump in the refrigeration room.
- c. Coaching Director – Dave Fountain
- i. All but 4 have Safe Sport done
  - ii. All med kids, puck bags, water bottles handed out.
- d. Player Development – Andrew Quinn
- i. Player skills development Monday's (6:10-7:10)
    - Clarification. There will always be a hosting coach from WCYHA. This coach is responsible for the content and conduct on the ice. There will be from time to time guest demonstrators, the goal is to bring in athletes that can perform the skills at a high level. The demonstrators will not be in the locker rooms, only providing on ice support.
    - To compensate the coach(s) for planning and on ice coaching their son or daughter is allowed to skate free of charge.
    - To date we have hosted shooting, power skating, contact confidence (bantam) and tonight stickhandling specific training. Thank you to all the coaches who have come out to make this as success.
    - Numbers have ranged in the mid teens to mid twenties. If numbers exceed this we will need to develop a sign up process.
  - ii. Goalie specific training. Wednesdays (7:20-8:20)

- To compensate the coach(s) for planning and on ice coaching their son or daughter is allowed to skate free of charge.
  - This ice time coincides with the Squirt C practice time. The squirt C goalies are allowed to participate in some or all of the goalie specific training free of charge.
- iii. Girls' Hockey Weekend (Oct 11<sup>th</sup> 4:00-5:30)
- 7 Girls came out to participate
  - Thank you to the families and coaches (Vorpahl, Farrell, Petersen) that helped support the event.
- iv. Try Hockey For Free event on November 8<sup>th</sup> (11:30-12:45)
- Need your support, bring a friend, neighbor relative to come skate with us.
  - Dibs Needed
    - 2 - 11:00-12:00 to bring equipment to lobby and fit players and registering players
    - 2 - 11:30-12:30 registration and fitting equipment
    - 2 - 12:15-1:15 clean up and put away equipment
  - Bracelets for try hockey free given to squirt and does to give a friend
  - Eddie McDonald from Jackson Dental – all kids got a free fitted mouthguard
- e. SafeSport – Rachel Schemelin (In absentia, read by Doug)
- a. Board members still need safesport. Due by 12/1
  - b. Kelli get list to Doug so he can email re Background checks
- f. Other director/coordinator reports
- i. Mike Schilling
    1. Antigo – not enough Bantam teams contacted and one picked up
    2. Tournaments are filling up. In fact, I may have TOO many teams for SQ C and PWB. Website is now updated to reflect that they are full. However, I think there may be 6 teams registered for both already, plus our home team makes a total of seven. Not sure if I should try to get it to 8 or if I need to let someone know that there is not a space for them? The only one I am worried about at this point is PWA - that is because it is the first tournament weekend and we only have two teams registered at this point.

Some questions that I may need help with?

Hotels - how many rooms do we block? Do we have revenue sharing agreements with the hotels?

Are the referees all coordinated?

Does someone print programs? Do we get sponsors for ads in programs? Do we have a preferred printer? Do the tournaments have sponsors?

Who coordinates/schedules Dibs for the tournament weekends?

Trophies and patches. Who do we order from? Which places receive trophies? (just first, first and second, first second and third?) I'm told there are a few extra trophies in storage - we would just need to

remove the plate and have a new plate applied

Give aways (bags or something for teams participating in tournaments)

Do we order anything (like medals, water bottles, bag tags, hats, etc...)

Does the association order? Pay for? Or are these individual team decisions? Who do we order from? Is there a budget? I was also thinking maybe we should obtain some west bend / Washington county tourism brochures or alike to distribute as well?

Brackets? I have no idea how to set that up. I also don't know where we obtain the larger poster size bracket that we hang on the walls during the tournaments

Announcements during tournaments. Raffles, drawings, chuck a puck, etc... I was thinking maybe each home team should designate a home tournament person. Someone to assist throughout the weekend and be another point of contact.

Do we have a tee-shirt vendor contact? Someone who would be onsite during a tournament and make the shirts to order? Photographer?, etc...

ii. Paul Luedtke

1. All dibs in for whole season, hundreds
2. Need to pit in Try Hockey for Free dibs and done
3. (DP) Pre Hockey need Dibs for registration and check in. Focus on check in with a half hour before and after.

iii. Ryan Lichtensteiger

1. Dale got new C&G tank for Zam
2. No tires yet, no hurry
3. New drivers getting close, couple got first rides in, 1 new to connect with; sent to team managers, SQ B 3 drivers in training
4. (AQ) first zam after Bombers and Fig. Skating: Timing of zam, not getting off on time, horn is queue to get off, don't be passive

iv. Kelli Sabel

1. Team binders done and out
2. USAH Rosters in progress deadline for entry is 11/15; working with Deb M on it.

v. Tom Postulka

1. Decals: contact team managers with sample put out order sheet get price and money in a few days

V. Old Business

- a. Charlie hired part time to help with ice maintenance
- b. Charlie:
  - i. Update on dumpster dilemma; garbage in recycle bin and not cardboard and paper. Will email association.
  - ii. Heat tape conduit roof project issue; Sprinkler head lower lobby
  - iii. Locker room floor ready for pick up; he will volunteer to lay
  - iv. Bulbs by street on order
  - v. Bathroom downstairs 2-5 (cannot read my notes on this) in process
  - vi. Up for VOTE: Add door toilet 2, 3,4 5 BOD donate?: YES all in favor, NO: no one.
  - vii. Laundry room is a dump spot; locker room 7 construction
  - viii. Shelves in multi purpose room; need storage first; tables chairs
  - ix. Trailer in back – contents ruined by animals. Used to store lumber and oddball things. Build staircase and secure door
  - x. Sort upper parking lot buckets
  - xi. Locker room 7 skate rental storage expansion
    - 1. Under bleachers Move out metal lockers build shelves for skate rental
  - xii. New shrubs need mulch
  - xiii. Floor squares out, new ready
    - 1. Guy might buy extra rubber flooring, about 400 sqft
    - 2. Kept some for replacements
  - xiv. Plexiglas busted but ok
  - xv. Cutting tile office
  - xvi. Gravel – dump truck fill low spots
  - xvii. Zam doors gap in bottom; east end doors a mess, i.e. latch
  - xviii. Heaters in rink drip
  - xix. Locker room 7 used ducts to skate rental – seal?
  - xx. Exterior painting when it warms up
  - xxi. Shelving in janitor closet
  - xxii. Elevator – no comment
  - xxiii. Missing downspouts, leaky gutters
  - xxiv. Heat 4/5: 4r barely works
  - xxv. Lights in multipurpose room out; check insulation not bulbs

VI. New Business

- a. Rink manager search; 2 phone and face to face; checking references make offer 7-8 days

- b. (DP) Pond hockey tournament: Adam S(?) and Steve Nelson organize pond hockey at Regner Park with City of West Bend; Food and Bevg sponsor is KMIC we have dibs use this to sell beer and food. If license needed, Adam S will donate.
  - i. We responded yes to grow and expand
  - ii. 21+ over? No known details yet
- VII. Open Member Forum
  - a. Johns heat tape on entrance way, suggest Styrofoam box thermostat with fan. Wrapped too much, reduce length and get appropriate length. Thermostat working hard.
  - b. Kathy doing concession training this week. Fri mites. Make it part of work week.
    - i. (DP) team managers get with Kathy to spend time training
  - c. Craig will help 2-3 hours per week with blade changes, skate sharpening, T(?) Holtz has one as replacement hired a couple people/trained rental room
- VIII. Meeting Adjournment 7:18pm