

Annual Meeting August 10, 2014 called to order 6:05 p.m.

In attendance: Mary Perren (Gambling Mgr), Dan Harrison (President), Kim DeVaan (Treasurer), Joe Mondry, Justin Langbehn (VP), E Beth Fritz (Guest), Todd Porter (Hockey), Dan Smoot (Football), Kurt Rasmussen (Basketball), Jim Bollback (Soccer), P. Ramey (Hockey), Tina Clark (Bookkeeper), Brad Strom (Softball), Gerri Sutton (Volleyball)

Topics:

1. Dan's goal for 2014-15 is to clean up the financial files.
2. Audit – 2102-13 received a non-qualified with a few things to continue working on. The auditors put in more hours than anticipated.
Goal – 2013-14 Clean Opinion, update, and centralize policies.
3. Discussed utilizing the board room
4. Divisions with equipment downstairs
5. Almost all divisions are in one checking account
6. Need to try and find a couple members at large for Main Board

Gambling Report – See file

Discussed Positive Coaching Alliance – CGAA partnered with them for a 3 year contract. They will provide training and tools for coaching. The hope is to keep kids in sports after the age of 13. There are 2 clinics in motion. There were 40 coaches who attended. Of those 40 coaches they could impact/touch 1,000 kids. CGAA is the second Association in the state to partner with them. Prior Lake is the first.

Election for CGAA President. Dan Harrison voted in for a 2 year terms.

Dan appointed Mary Perren CGAA Gambling Manager, Verna Witzany CGAA Secretary, and Kim DeVaan CGAA Treasurer.

Meeting adjourned 6:40 p.m.

Monthly CGAA Main Board Meeting

6:40-7:10

Lifetouch Studios representatives John and Andrew (Dan Smoot would have their last names) came in to talk about some of the products they can offer. It was asked if they can have a CAP for parents with kids in several sports, or several kids in one sport, do they have an incentive plan? They will put together some information and forward to Brad Strom for later review.

Board Meeting called to order 7:10 p.m.

In attendance: Mary Perren (Gambling Mgr), Dan Harrison (President), Dim DeVaan (Treasurer), Justin Langbehn (VP), Todd Porter (Hockey), Dan Smoot (Football), Kurt Rasmussen (Basketball), Jim Bollback (Soccer), Tina Clark (Bookkeeper), Brad Strom (Softball), Gerri Sutton (Volleyball)

Motion to approve board meeting minutes from May, June, and July 2014, second Mary P, motion passed.

Dan is looking for possible next president to be able to work with him/her before his term ends.

Dan appointed Kim DeVaan (Treasurer), Mary Perren (Gambling Manager), and Verna Witzany (Treasurer) at annual board meeting.

Bookkeeper – Still need Board Meeting minutes for all divisions but Volleyball. Must be received by 09/01/14.

Basketball – nothing new to report

Treasurer – Accepted balance and P & L Reports

We are still moving funds from other accounts to new main board account. This will be completed by 09/30/14.

Kim is trying to obtain the US Bank statements bookkeeper needs to reconcile Basketball’s old account.

Expenses are up a little from what was expected.

Budgets are on line in QB. The treasurers are going to start creating a month to month budget.

Player’s fees have dropped for some divisions.

Next treasurer meetings are in September and November.

Football and Soccer need to pay players fees. Kim will send notices.

Motion to pay operating expenses not to exceed \$2,500.00. Second Brad Strom, passed.

Motion to pay insurance not to exceed \$3,779.56. Second Kurt Rasmussen, passed.

Motion to pay final Russell & Associates bill \$5,229.00. Second Kurt Rasmussen, passed.

Gambling Report – See attached file.

CGAA BOARD MEETING	8/10/14
---------------------------	---------

	Estimated gambling expenses for:		Aug-14
LOCATION	AMSBG	PARK PLACE	CLOVERLEAF
RENT	\$2,000.00	\$2,000.00	\$4,000.00
PAYROLL	\$5,500.00	\$1,500.00	\$2,000.00
MISC EXP	\$2,000.00	\$1,500.00	\$2,000.00
OTHER	\$1,000.00	\$1,000.00	\$500.00
SITE TOTAL	\$10,500.00	\$6,000.00	\$8,500.00

COMBINED SITE TOTAL	\$25,000.00
STATE TAX	\$5,000.00
MONTHLY REGULATORY FEE	\$250.00
TOTAL ESTIMATED EXPENSES	\$30,250.00

Motion that these estimated expenses be approved.	MSP: Mary-Dan	Smoot
--	---------------	-------

TAX RETURN FOR MONTH & YEAR:	July-14
Raffle Gross Receipts	
Raffle Prizes Paid	
Raffle Net Receipts	
Bingo Receipts	
Bingo Prizes	
Bingo Net	\$0.00
Electronic Pull Tabs Receipts	\$5,212.00
Electronic Pull Tab Prizes	\$4,411.00
Electronic Pull Tabs Net Receipts	\$801.00
Gross Pull Tab Receipts	\$263,679.00
Pull Tab Prizes Paid	\$216,664.00
Net Pull Tab Receipts	\$47,015.00
Net Receipts	\$47,816.00
8.5% Tax	
Combined Receipts Tax	\$4,303.44
Board Fee .01% of Gross Profit	\$268.89
Total Taxes Paid this month	\$4,572.33
Gross Profit After Taxes	\$43,243.67
Total Allowable Expenses	\$22,444.44
Profit	\$20,799.23
Lawful Purpose Expenditures	\$14,322.64
Profit for AMSBG	\$10,290.84
Profit for Franke's	\$3,768.28
Profit for Park Place	\$1,299.36
Profit for Cloverleaf	\$5,440.66
Total Profit	\$20,799.14

Motion to pay:	State of MN	\$4,529.02	MSP: Mary-Brad Strom
Motion to pay:	City Of Newport	544.07	MSP: Mary-Jim Bollback
Motion to pay:	Washington Co. Food Shelf	816.10	MSP: Mary-Dan Smoot
Motion to pay:	Washinton Co Bulletin	\$65.80	MSP: Mary-Kurt Rasmussen
Motion to pay:	Youth Services Bureau	\$1,441.19	MSP: Mary-Justin
Motion to pay:	Century Link not to exceed	\$70.00	MSP: Mary-Kurt Rasmussen
Motion to pay :	CGAA Soccer	\$2,200.00	MSP: Mary-Dan Smoot
Motion to pay :	CGAA softball	1320.00	MSP: Mary-Dan Smoot
Motion to pay :	CGAA Baseball	\$480.00	MSP: Mary-Dan Smoot

PT Sales	Jul-13	Jul-14	Totals	PT Sales	August-13
AMSBG	\$8,416.00	19,171.00	\$10,755.00	AMSBG	12,573.00

Franke's	\$7,905.00	8,373.00	\$468.00	Park Place	2,733.00
Park Place	\$4,217.00	5,946.00	\$1,729.00	Cloverleaf	10,280.00
Cloverleaf	\$10,642.00	14,326.00	\$3,684.00		25,586.00
	\$31,180.00	47,816.00	\$16,636.00		
			up		

Checkbooks balance: 38,518.12

Start Banks	
AMSBG	\$4,300.00
Park Place	\$8,100.00
Cloverleaf	\$2,600.00
Bingo, Meat raffle	\$1,000.00
Totals	\$16,000.00

Raffle funds	Balance Due	Percent of debt
Soccer	\$26,298.86	55%
Softball	\$15,619.41	33%
Baseball	\$5,750.39	12%
Total	\$47,668.66	100%

Volleyball – nothing new to report

Softball – tryouts are done. They are working on the rosters.

Football – season started last week. Registration is wrapping up, there is a decrease in players. They invested in new practice jerseys with CGAA logo. PCA is going well. Several people can get together and use meeting room To view a training session.

President – Need to create expectations for each position and parent pledge forms. How can we get the parents that need to attend PCA to attend?

Baseball – Tryouts 09/06 – 09/07. Coach interviews end of September then teams will be formed. Season has wrapped up. Annual membership election 08/24/14 at Mississippi Dunes. Appreciation dinner afterwards. Nominations must be in by 08/15/14.

Basketball – Meeting on 08/10/14 with Woodbury and Eastridge with Community Ed for scheduling. Tryouts 3rd week in September.

Soccer – Tryouts are done. Competitive team rosters are done. Numbers are about the same. They have some dome time at the West St Paul Dome every Sunday from November – March. It is a 3 hour window. They may have opportunities for other divisions to use some of the time. Dennis Neitz is the scheduler. Jennifer Meyer is replacing Aaron Pust. Otherwise, all is going well.

Hockey – Eric Folsom stepped down due to health issues. Chad Brown is the acting President. VP position will be appointed by the majority.

President – Each board needs to have a leadership meeting. Dan has Roberts Rules books(spelling) if anyone wants to use them.

Tryout Evaluators – choose a couple of outside evaluators. Coaches that know the sport. Costs are up due to tournament fees.

Audit – Passed – still have a few things to work on. Auditors want us to change from cash to accrual accounting. Audit needs to be done by December 2014. Need meeting minutes, completed budgets, work on accounting adjustments.

PCA- Board member job descriptions/expectations

Published agenda's

CGAA policies handbook – tryout procedures, coach selection, board disputes, vendor selection, etc...

CGAA does have a complaint policy

Background checks – divisions need to stay on top of them. Brad Strom will build background checklist on NGIN.

Safesport can do background checks. They are associated with Hockey.

Meeting adjourned 8:30 p.m.