

CGAA Main Board Meeting Minutes
Sunday, July 13, 2014

Start Time: 7:07 p.m.

End Time: 8:32 p.m.

TO DO:

1. No outstanding issues.
2. June minutes to review August
3. Next meeting on August 10th. Kim to send out invite.
4. Need for consolidation of information as a whole board

Attendance:

- Dan Harrison, President Main
- Dave Blumberg [President, Basketball Division]
- Justin Langbehn, [Vice President Main/Treasurer, Football Division]
- Kevin Valento [Rep, Soccer]
- Gerri Sutton [President, Volleyball Division] Mary Perren [Gambling Director]
- Kevin Valento [Soccer] Kim DeVaan [Treasurer Main]
- Dave Weidner [President, Baseball] Tina Clark [Bookkeeper Main]
- Dianne Janski [Treasurer, Baseball] Verna Witzany [Secretary Main]

Absent:

- Brad Strom [President, Softball]
- Dan Smoot [President, Football]
- [Rep, Hockey]

Guest: Phil Kuemmel update:

1. no guest

New Business:

- none

President: Dan Harrison

- TV is up; turn on HTIM input; plug in computer... great, have HD.
- Dan H position up for election, thinking of running again. Would like to find some "members at large" for the main board. Start looking long term for successors who is focused on community.
- **Annual Meeting Sunday, August 10th at 6:00pm.** Verna to notify newspaper.
- Jim Bolback missed 6-7 Main meetings. Discussed removal, in the past, of offenders, but suggest main board to recommend he resign position or show up or assign someone else.
- Eric Folsom resigning Hockey; vice president to resume current duties until next election. Not comfortable with hockey assigning position, vs. Main board assignment. Main to take opportunity of situation to mentor hockey board to get through this time. Q: possible to hire a consultant to organize? A: CGU does have this. Q: will be seen as critical voting position? Hockey meeting 1st Monday of Month. Next Monday, Hockey General Membership meeting: August 4th at 7:00 p.m. Kim DeVaan, Kevin Valento, & Dan Harrison will commit to being at meeting w/Justin Langbehn & Dan Smoot & ask the board of how they'd like to solve their issue. Eliminate infighting and have them recommend 9th person [president]. If fails, then visit the consultant as follow-up option.
- **PROBLEM** at hockey level: 8 people on hiring committee for coaches. Issue: Split vote. Chad Brown acting president as current president is ill. Suggested to interview – not an option. If cannot resolve, then 'coin flip'. They didn't like. Dan would like to have "best practices" established to avoid "buddy system" in-trenched in hockey leadership.
- CGU potential issues similar to Hockey. Dan to Discuss w/Eric.
- Current divisions who have ParkHS involved in coach selection: Volleyball [Geri will be working on collections issues on webpage & bylaws], Basketball, Soccer, and baseball.

Vice President: Justin Langbehn

- Positive Coach Alliance. Has board only initial meeting Thurs, July 24 at 6:00 pm at Park HS lecture hall. All divisions to send out to all board members & have them RSVP attendance.
- Second event: still in the works Aug 2nd or 9th for initial coaches, those coaches that are selected. Justin to forward Dan's email to board members.

Secretary: Verna Witzany

- June minutes still to review/approve; not available-to-date. Will need to review/approve next month upon availability. Kim DeVaun to get to Verna asap.

Treasurer: Kim DeVaun

- Current account balance: \$381,485.00.
- Transition update:
 - Hockey, baseball & soccer; should be finished by end of the week. Reconcile all by then.
 - Basketball: Q: when planning on closing out account? Dave: meeting on Wednesday. Tina: nothing outstanding, just close. Dave to 2x check on balance. US Bank 25K issue check & close out account.
 - Softball: Q: Softball ready? A: Amanda s/b ready to reconcile & holding transfer until finalize transferring. Tina to cc: Kim status
- Budget overview: Q: What is the \$46, 000? Unmatched funds? A: Maybe adjustments that need to be made by audit. Duplicate entry? Not sure. May need to be reversed. Prepaid expenses that occurred 2011. This does need to be adjusted by August.
- Hockey: Q: Any issues? A: No, they've been "good" except w/credit cards. Offenders: Softball & Hockey.
- Unknown deposits: [14] Unknown deposits made [June 3rd]? [3] NGIN deposits [\$250=June30th, \$4017.50=June 30th, July 7=\$360.00]. Cannot identify, been through all division. Could contact NGIN... Tina to contact divisions, Justin to contact NGIN.
- MSP Kim DeVaun, Dave Bloomberg, motion to pay expenses of \$2,500.00. No discussion.
- Kim to pull up balance sheet & review budgets
- Tina to send each treasurer spreadsheets YTD – proper acct code & states their division for correctness.
- Dan to sign and turn in 990 account to Kim D.

Bookkeeper: Tina Clark

- Attorney General's office letter to Dan to review & sign. Have a few questions. Dan to review
- Audit: Q: Fully complete? A: yes. Q: improved? A: yes. Appreciate work of all divisions. Q: any necessities for any division? None, working on collections

Cottage Grove Athletic Association, Inc.

Balance Sheet

As of July 13, 2014

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
1000 Petty Cash	410.66
1010 Cash in bank - Main Board	26,544.91
1099 NEW MAIN BOARD	-1,323.98
1001 MAIN BOARD	563.54
1055 BASEBALL	81,767.74
1060 BASKETBALL	33,430.18
1065 FOOTBALL	42,113.42
1075 HOCKEY	12,872.83
1080 SOCCER	44,783.01
1085 SOFTBALL	20,791.83
1090 VOLLEYBALL	<u>7,577.90</u>
Total 1099 NEW MAIN BOARD	<u>\$242,576.47</u>
Total 1010 Cash in bank - Main Board	\$269,121.38
1015 Cash in bank - Hockey	36,858.99
1020 Cash in bank - Football	0.00
1025 Cash in bank - Basketball	25,301.70
1030 Cash in bank - Softball	4,359.24
1035 Cash in bank - Baseball	26,157.00
1045 Cash in bank - Traveling Soccer	7,554.86
1046 Cash in bank - Recreational	211.00
1047 Cash in Bank - Traveling Soccer	0.00
1048 Cash in bank - RWTW	<u>0.00</u>
Total 1045 Cash in bank - Traveling Soccer	\$7,765.86
1050 Cash in bank - Volleyball	0.00

1600 Undeposited funds	0.00
Total Bank Accounts	\$387,487.09
Other current assets	
1100 Accounts receivable	46,380.47
1150 A/R Allowance	-529.81
1200 Prepaid insurance	2,488.58
1210 Prepaid expenses	0.00
Total Other current assets	\$48,339.24
Total Current Assets	\$435,826.33
TOTAL ASSETS	\$435,826.33
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 Accounts payable - other	20,118.04
2200 Payroll Liabilities	-1,331.22
2201 FICA payable	441.40
2202 Federal payroll taxes payable	-24,303.41
2203 State payroll taxes payable	-10,130.67
2204 SUTA payable	-717.16
Total 2200 Payroll Liabilities	-\$36,041.06
2250 Sales taxes payable	17,768.02
2300 Deferred Revenue	231,553.57
2500 Note payable	552.26
Total Other Current Liabilities	\$233,950.83
Total Current Liabilities	\$233,950.83
Total Liabilities	\$233,950.83
Equity	
3200 Unrestricted Net Assets	209,706.64
Net Income	-7,831.14
Total Equity	\$201,875.50
TOTAL LIABILITIES AND EQUITY	\$435,826.33

Wednesday, Aug 06, 2014 07:33:11 PM PDT GMT-5 - Accrual Basis

Gambling: Mary Perren

- CGAA Open House date September 2014
- Getting [3] bids for signage out front of building
- Soccer needs keys for storage area down stairs

CGAA BOARD MEETING		7/13/14	
	Estimated gambling expenses for:		Aug-14
LOCATION	AMSBG	PARK PLACE	CLOVERLEAF
RENT	\$1,750.00	\$2,000.00	\$3,500.00
PAYROLL	\$5,500.00	\$1,500.00	\$2,000.00
MISC EXP	\$2,000.00	\$1,500.00	\$2,000.00
OTHER	\$1,000.00	\$1,000.00	\$500.00
SITE TOTAL	\$10,250.00	\$6,000.00	\$8,000.00
COMBINED SITE TOTAL		\$24,250.00	
STATE TAX		\$3,000.00	
MONTHLY REGULATORY FEE		\$250.00	
TOTAL ESTIMATED EXPENSES		\$27,500.00	

MSP Mary Perren, Dave Bloomberg estimated expenses be approved for [3] remaining sites.

No discussion.

TAX RETURN FOR MONTH & YEAR:	June-14	Start Banks	41,260.24
---	----------------	-------------	-----------

Raffle Prizes Paid	\$3,610.03	* Franke's	\$4,700.00
Raffle Net Receipts			
Softball Raffle	\$13,035.97	Park Place	\$3,400.00
Bingo Receipts	\$2,728.00	Cloverleaf	\$2,600.00
Bingo Prizes	\$2,692.00	Bingo, Meat raffle	\$1,000.00
Bingo Net [give \$1K to ParkPlace overall]	\$36.00	Totals	\$16,000.00

*CGAALast business as of Aug1st

Electronic Pull Tabs Receipts	\$6,715.25
Electronic Pull Tab Prizes	\$5,287.25
Electronic Pull Tabs Net Receipts	\$1,428.00
Gross Pull Tab Receipts	\$248,497.00
Pull Tab Prizes Paid	\$213,349.00
Net Pull Tab Receipts	\$35,148.00
NetReceipts	\$49,647.97
8.5% Tax	\$1,111.12
Combined Receipts Tax	\$13,217.04
Board Fee .01% of Gross Profit	\$274.59
Total Taxes Paid this month	\$14,602.75
Gross Profit After Taxes	\$35,045.22
Total Allowable Expenses	\$25,249.53
Profit	\$11,679.02
Lawful Purpose Expenditures	\$14,322.64
Profit for AMSBG	-\$3,824.16
Profit for Franke's	\$5,050.38
Profit for Park Place	-\$1,220.66
Profit for Cloverleaf	-\$4,532.50
Total Profit	-\$4,526.94

*Franke's Situation: Café; raffle draw service; going w/

Park Place willing of games. Move r machines; [2] \$1

last month at 36%

written report: had [-\$981.88]; five games went "down". Q: suspicious? A: no

MSP Mary Perren, Geri Sutton. Pay State of MN tax. No discussion.	\$14,602.75
MSP Pay City Of Newport	
MSP Newport Athletic Association	
MSP Mary Perren pay St Paul Park Athletic Association. Discussion: Denied. Optional Goodwill. Baseball offer "free" service & equipment in lieu of financial donation. Baseball will estimate & write off charges for tournament fees. Q: Acceptable? A: Yes. Need to let City know via letter that CGAA is offering equivalent value in services.	\$400.00
MSP Mary Perren, Dave Blumberg pay August rent to Youth Services Bureau. No discussion	\$1,441.19
MSP Mary Perren, Geri Sutton. Pay Century Link not to exceed \$70.00. No discussion.	\$70.00
MSP Mary Perren, Verna Witzany. Pay Softball raffle proceeds. No discussion.	\$11,043.40
MSP Mary Perren, Verna Witzany. Reimburse Dan Harrison for TV and installation fees. No discussion.	\$1,288.11

Raffle funds Balance Due		Percent of debt
Soccer	\$26,298.86	55%
Softball	\$15,619.41	33%
Baseball	\$5,750.39	12%
Total	\$47,668.66	100%

PT Sales	Jun-13	Jun-14	Totals	PT Sales	July-13
AMSBG	\$14,304.00	7,008.00	\$(7,296.00)	AMSBG	8,416.00

Park Place	\$4,399.00	5,681.00	\$1,282.00	Park Place	4,217.00
Cloverleaf	\$11,370.00	11,095.00	\$(275.00)	Cloverleaf	10,642.00
	\$40,151.00	34,848.00	\$(5,303.00) down		31,180.00