



PNAHA Winter Meeting

January 6, 2007

Coast Wenatchee Center Hotel & Wenatchee Convention Center

201 North Wenatchee

Wenatchee, Washington 98801

The meeting was called to order by President, Dru Hammond at 9:22am .

1. Sign-In

- Sign-in sheets distributed and on official record with these minutes. Voting delegate sign-in sheet completed with the following delegates present: PNAHA President – Dru Hammond; PNAHA Vice President – Dave Bittenbender; PNAHA Vice President – Mark Preston; PNAHA Secretary/Treasurer – Brenda Fundak; EYH – Chris Raub; IEAHA – David Nieuwenhuis; KVHA – Mark Bryan; KCAH – Wes Travis; SJR – Jack Chaney; SAYHA – Corey Condron; TCAHA – Mark Miller; WAHA Mike Lesky.
- Independent Teams – West Coast Hockey – Rich Stephenson.
- Non-voting League members present - Kristi Ebert – Portland.
- Not represented: Mountain View; PSAHA; SKAHA; WHAT; WWAHA; YAHA; WWFHA.

2. Introductions

- Personal introductions made by the PNAHA Executive Board, Directors and guests.

3. Minutes of Last Meeting

- Reading of the September 6, 2006 minutes. Dave Bittenbender (PNAHA Vice President) motion [to approve the minutes], seconded by David Nieuwenhuis (IEAHA). No Discussion. Motion passed.

4. Treasurer Report – Brenda Fundak

A. January Treasurer Report

- Brenda Fundak and Dru Hammond provided a summary of the audit of the PNAHA's books that was completed in November 2006. The audit revealed a number of major errors. A number of transactions were not entered into QuickBooks as well as a number of incorrect transactions were discovered. It was further discovered that the bank statements were not reconciled as well. It was the recommendation by our accountant, Marple & Marple, that after the books were corrected to produce corrected treasurer reports. Corrected reports for January 7, 2006 and June 24, 2006 were produced and were distributed to the Board of Directors and are on file. A treasurer report for September 9, 2006 was submitted as well as the January 6, 2007 report. Balance as of January 6, 2007 is \$32,839.11. Motion [to approve the Treasurer's Report] by David Nieuwenhuis (IEAHA), seconded by Shirley Williamson (WWFHA). No Discussion. Motion passed.
- Brenda announced that we added the professional expense of QuickBooks Online to ensure that there would not be a repeat of the issues identified above. QB Online allows for 24/7 oversight of the books by the Executive Board. This cost is approximately \$200.00 a year.
- Dru gave further explanation regarding the cost of screening and stated that this is an unfunded mandate of USAH and broached the question of whether or not Associations should absorb this cost in the future. For now this is a cost of doing business. Pre-adverse letters with the screening were sent by certified mail. Certified letters not picked up were returned to sender. In the future they will be sent regular mail and then assume the recipients received the letter. Tweaking will be done to the screening, yes there are hidden costs. Individuals absorb the cost. It will not be as high a cost next year. Screening through Axciom is only necessary once every (3) years. WSP is a free service.
- Invoices were sent prior to this meeting for player fees. All invoice payments are due at this time. Reminder for those associations fielding High School teams that when figuring your operating costs to remember to add the \$8.00 player fee into your expenses for setting your high school program fees.
- Tournament checks for teams participating in the State events were collected and distributed to the appropriate hosting associations.

5. Coaching Director Report – Rob Kaufman

A. Player Development

- Rob Kaufman was absent from this meeting. Dru read a report prepared by Rob and demonstrated the new Development Camp registration process online at the PNAHA website. The new registration includes a complete electronic registration process and includes online shopping cart features. The cost to PNAHA for the ability to perform online payments is \$15.00 per month for the shopping cart feature and a 2-3% bank charge for each transaction. The ability to incorporate online payments is eagerly anticipated and will be a huge improvement in operating this camp. The site also includes an Administrative section for the Player Development Director. Tools for Registration/Email/Team Placement/Reporting/Mailing Labels are incorporated into this process as well. Grant money was used to develop this program and it was a year in the making.
- Dru noted the State Development Camp date is January 27-28, 2007 and will be held in Tri-Cities, WA. The State event switched to an 'open camp' format this year. Changes include four teams at each age division and one additional age group. Sixteen sets of jerseys are necessary.
- Beginning next year PNAHA will also operate a Development Camp for girls. PNAHA and OSHA have been discussing the feasibility of running a joint camp due to the low numbers of female players in both affiliates. Another option under consideration is to look at merging the girls into the youth camp since there typically is minimized checking. At a minimum, it would make sense to hold the girls camp the same weekend as the youth camp since the evaluators are already present. Dru will be meeting with both the youth and girls directors to finalize the specifics.
- Pacific District Camp dates are May 3-6, 2007 for Select 16 and 17; April 26-29, 2007 for Select 14 and 15. Both camps will be held at the Kent facility.

6. Supervisor of Officials – Jason Michelbook

- Dru Hammond congratulated Steve Stevens on his advancement to Pacific District as Referee-In-Chief. Vice President David Bittenbender presented Steve with a plaque for his years of service to PNAHA and a monetary gift was also given.
- Dru introduced PNAHA's new Supervisor of Officials. Jason Michelbook of Moses Lake, Washington, is the Eastside Supervisor of Officials and is also the lead Supervisor reporting to the Executive Board. Tony Milles of Graham, Washington, is the Westside Official.
- Dru explained the decision by the Executive Board to have two individuals appointed to this position. Input from associations within PNAHA demonstrated a desire for more presence on both sides of the state. These appointments were made to meet those desires, however; past experience demonstrated the need for an identified lead. Jason will serve PNAHA well in this capacity
- Jason Michelbook doesn't expect many changes. Everything is in place to grow/develop officials and anticipates this being a good learning experience.
- Tony Milles commented that he is looking forward to training officials and appreciates having Steve Stevens available to help in the transition.

7. USA Hockey Associate Registrar/Risk Manager – Ed Imes

- Updates were provided on the 2006-2007 rosters. Tiered teams need managers to be included on all rosters/addendums.
- Official dated rosters were mailed to associations on December 26, 2006.
- Ed mentioned issues that arose from registering teams as Tier II AA and Tier II A. There is a conflict with USA Hockey. They register Tier I/Tier II/House. The Tier II A lends some confusion to registering. Ed will work with the League Restructuring Committee to find a better solution in identifying these team classifications for the 2006-07 season.

8. League Commissioner – Brenda Fundak

- The Tiering Committee's decision and recommendations for the State Tier II AA & A team placements in tournaments were reviewed. A summary was provided to explain the process. A tournament format was also recommended by the committee. Teams will be notified on January 24, 2007 via email which tournament teams will be eligible for based on seeding from league standings.
- Current league standings for each division were distributed.
- The Tiering Committee recommended that all B teams be allowed to participate in the Tier II A State tournament, with the exception of Midget B division. There were enough Midget teams to warrant a B State tournament. There were not enough B teams in the other divisions. Since the B teams have been participating in the Tier II A league schedule throughout the season it was the consensus that these

teams would be competitive in this event. Since Sno-King did not have a representative present at this meeting due to weather conditions an extension until Wednesday, January 10, 2007 would be granted for final commitment from the association.

9. 1st Vice President – Dave Bittenbender

- Dave provided screening numbers. Currently 875 individuals have gone through the screening process. Security hits were broad and were dealt with on an individual basis by the screening committee. Dru noted that a list will be distributed during the summer to associations to perform Washington State Patrol screens for returning coaches. If the state process was followed all individuals previously screen have already signed releases to perform these screens.
- Dave reported he was notified that a coach pulled a team before the end of a game during a tournament. It was noted that this team was in too high of caliber tournament for their skill level. There have been strict penalties in the past regarding pulling teams, however, that taken into consideration along with the above, the coach was given a 60 day suspension and Dave felt that was sufficient given the circumstances.
- In another instance, a player match was miswritten on a game sheet – the Canadian penalty was satisfied and no further suspension was warranted.
- Dave notified all of an instance regarding a “myspace” site that involved a player and locker room video footage. The information and video were discovered and the site was shut down. The association involved took appropriate disciplinary action and handled the situation well. A meeting was held with the parents and discussed. It was noted that this incident had crossed the line as a prank. Dave addressed hazing and sexual harassment and stressed strict discipline is expected to be enforced in situations of this nature.
- Dru recommended that associations include in their handbooks a written policy addressing this type of scenario. Electronics and kids use of internet sites has expanded and we should anticipate an increased use of the internet as a tool to bully others.
- Cell Phone usage on the bench – Rule 308(a) of the 2005-07 Official Rules states: “Electronic Devices – The use of one or two-way radios, lights or other electronic devices as a means for Team Officials or spectators to communicate with players or goalkeepers shall be prohibited. For violation, the device will be removed and the team assessed a bench minor penalty.” PNAHA has no written policy regarding this, but we do adhere to USAH rules and that should cover it. It was stated that this is addressed in the Canadian Rules. Dave Bittenbender took the action to look at hockey rules on the Canadian website to consider incorporating their language into PNAHA rules.

10. 2nd Vice President – Mark Preston

- Mark covered Suspensions and Guidelines for coaches. Suspended coaches are not to have contact with their team for a period of time commencing from one hour before to one hour following a game. The origins of this policy are rooted in the BC Rules that were at one time adopted by PNAHA and have been grandfathered into our policies. It was suggested to look at the verbiage for the summer meeting and consider the wording to be more defined in the PNAHA rules and consideration made to add it to PNAHA Rules and Regulations.
- Mark will draft wording for updating the PNAHA Guidebook for the upcoming season and place this wording in a couple sections of the Guide to ensure clarity for the affiliate.
- Corey Condron (SAYHA) suggested Rule 14 also be another rule considered for review.
- Recently one of the PNAHA Associations made a policy change that took the ability to deal with illegal drug use away from the team level and mandated that issues of this nature be brought to the Association Disciplinary Committee.
- Mark interfaced with a couple of instances involving head butting and kicking. Both were dealt with and resolved without any problems.

11. President’s Report – Dru Hammond

- Dru announced the Standard of Play Task Force members: Mike Lesky, Les Grauer, Glen Triner, Joli Miller and player, Ian Fullerton (Kitsap). This fulfills a USAH requirement to field this committee. She asked Mark Preston, who is serving as the Task Force chairperson if they have been contacted by USA Hockey. Mark replied “no.”
- Dru also announced the appointment of the PNAHA Affiliate Rink Liaison as Jeff Theiler of Everett Youth Hockey.

- There were six requests submitted for a waiver to Rule 14. Three waivers were approved. Dru stated that many changes have occurred in the affiliate and that the policy should be reviewed and discussed in June. If revisions are necessary they can be addressed and implemented prior to commencement of the 2007-2008 season.
- USA Hockey Winter Meeting is January 18-21, 2007 in Orlando, Florida. This is a Playing Rules Change Year and icing and tag up are more than likely the most controversial rules. Dru asked how those in attendance felt regarding these two rules and most showed an interest in reinstating the tag up rule and leaving icing as it is.
- Credential Packet distribution for the Tier II AA Tournament will be reviewed as follows: PeeWee (Dave Bittenbender); Bantam (Mark Preston); Midget (Brenda Fundak); Tier I U16 and U18 (Ed Imes); Tier I U14 and U12 (Dru Hammond).
- New Applications – will be voted on at the June meeting. West Coast (96 team) and Moses Lake.
- The Pacific District Meeting is set for February 9, 2007 in Las Vegas, Nevada.

12. Tournaments

- TCAHA is hosting the Tier II AA event. Credential meeting will be held on February 15, 2007. They will also host the Tier II A event with the credentials meeting on March 8, 2007. Host hotels will be up this week on the website. These will include the current host hotels along with some new overflow facilities. A request was made that teams notate on their checks the division they are participating in. A handout was distributed with additional tournament information. Dru stated it is a requirement that tournament entry fees be paid before the team steps on the ice. PNAHA will enforce this requirement.
- A concern was voiced regarding the availability of locker rooms for females. Tournament Coordinator, Joli Miller said that if teams have female players or have special requests that the host would be willing to make an effort to accommodate the need if they are made aware of the special needs prior to commencement of the tournament.
- Wes Travis, Midget B State Tournament Coordinator shared that everything going well in their efforts to prepare for this tournament. He expressed what an honor this was to Kitsap to be able to host this event and indicated that they were very excited about the opportunity. A folder with tournament information was distributed to those present.
- Weather conditions prevent the representative from Sno-King to attend the meeting. However, Kevin Quinn was able to forward a flyer with tournament information that was distributed to those in attendance.
- Dru asked if there were any additions or deletions to committed teams for PNAHA State Tournament Declarations. She indicated that today was the last date to drop/add teams. The response was that there were no changes.

13. Old Business

- Dru announced that Larry Bruyere was Ron Whites replacement.
- An update was provided regarding Evergreen Hockey founder Jerry Sherman who was convicted on December 7, 2006. Final sentencing is set for April per a Department of Justice report.
- PNAHA Guidebooks were distributed, minor corrections made.

14. New Business

- Associations are requested to identify a web person who will be responsible for updating local association information. It is important that contact information be available and kept current. Once PNAHA migrates to the new platform Brenda will take the responsibility to contact the local website administrator for updates.

15. Annual Summer Meeting

- The PNAHA Summer meeting will be held on June 23, 2007 at the Coast Wenatchee Center Hotel and Wenatchee Convention Center in Wenatchee, located at 201 North Wenatchee Avenue. Room reservations can be made by calling (509) 662-4411. Note that the hotel expects to be quite full during that time of year and members are encouraged to book their rooms today before heading home. The meeting will begin at 9:00 a.m.

16. Adjournment

- Dave Bittenbender (PNAHA Vice President) motioned [*to adjourn*], seconded by Chris Raub (EYH). Motion passed. Meeting adjourned at 12:53 p.m.