



Washington County Youth Hockey Association  
PO Box 462, West Bend, WI 53095  
262-335-0876  
[www.wcyha.org](http://www.wcyha.org)  
2021-2022 Season



Dear Parents and Guardians:

Welcome to the Washington County Youth Hockey Association (WCYHA). WCYHA is a not-for-profit 501(c)3 corporation. WCYHA owns, operates, supports, and maintains the Kettle Moraine Ice Center (KMIC), where our practices are held and our home games are played. We operate almost completely with volunteers and receive no funding from any government agencies. We proudly do so while putting on a first class hockey development program for the youth of the county and providing a top-notch facility for use by the community. Upon payment of hockey registration fees, you will become a member of WCYHA and participate in this volunteer effort. All members receive an annual family skate pass for public/open skate sessions at the KMIC. Rental skates are available for a small fee. Through a dedicated corps of certified coaches, we strive to teach area youth the game of hockey while emphasizing sportsmanship, progressive skating skills, teamwork, building self-esteem, and developing self-discipline. WCYHA currently fields teams through the 14U (Bantam) age and has ties to WIAA area programs for high school aged players.

**Please read this registration packet carefully and keep it for future reference. There are changes from the prior season in the Fundraising and Volunteer hours sections.** If you have questions, please contact WCYHA General Manager, Brandon Bayer at [rinkmanager@wcyha.org](mailto:rinkmanager@wcyha.org), **WCYHA Office Manager, Amy Wundrock at [wcyha@wcyha.org](mailto:wcyha@wcyha.org)** or 262-335-0876. The registration packet includes the information that you need to register your player for the 2021-2022 hockey season. Other required forms and agreements can be found on our website, [www.wcyha.org](http://www.wcyha.org). Please read each section, paying special attention to financial obligations, fundraising requirements, due dates, and volunteer obligations.

For planning purposes of number of teams we will have this season, we ask that you **reserve your skater's place in the hockey program with a \$100 (4U, 6U & 8U) \$200 (10U, 12U, and 14U) non-refundable registration deposit** which will be applied to the registration fees (\$100) and tournament fees (\$100). ***Payment for pre-registration and registration is being accepted through Sport Engines online payment plan that is connected and automatically debited from your credit/debit card or your bank account for the 2021-2022 season.***

**Registrations received after July 31, 2021 that are accepted will be assessed a late fee of \$250 and an additional \$25 will be assessed monthly for every month late. Families who are new to the WCYHA will not be assessed a late registration fee.**

**Upon full-registration, your skater will be required to skate at the level and classification in which you registered. There will be no parent initiated movement after that time.**

If your skater is trying out at a division 1 association, you must notify the Director of Hockey by July 1<sup>st</sup>.

**Unless the WCYHA is notified by July 1<sup>st</sup> of your intention to try out for a D1 association, the deposit is nonrefundable should your skater later decide to not participate.**

## **FINANCIAL OBLIGATIONS:**

<b>1. Registration Fees:</b>	4U (Mighty Mite) level	\$200.00
	6U (Mini-mite) level	\$300.00
	8U (Mite) level	\$400.00
	10U (Squirt) level	\$907.50
	12U (Peewee) level	\$1026.25
	14U (Bantam) level	\$1240.00

10U (Squirt), 12U (PeeWee) and 14U (Bantam) level registration fees, include dry land sessions at Breakaway CrossFit  
(Mid-Season Registrations will be prorated based on number of weeks left in the season)

### **2. Building Contribution:** \$250 per family for 8 years. **Starting at 6U (Mini Mite) level.**

All families are asked to make this donation to WCYHA. This is due by August 1, 2021 and is used to make payments on the mortgage. To the best of our knowledge, these donations are tax deductible to the extent allowed by law. Consult your tax advisor.

Registration fees and Building Contributions are **due in full by August 1, 2021** unless you decide to use the payment plan. **You must select the seven month payment plan in the online registration process and begin making payments at time of registration in order to use the payment plan. (no later than July 31)** You will be notified 5 days prior to Sports Engine processing the monthly fee by email. You will be provided the option to change the credit card or account if desired/needed. You do not have an option to cancel, just update credit card/account information. If there is a processing problem with your credit card, you will be notified and will have 10 days to rectify the situation. A \$25 late fee will be accessed after the ten day period if the credit card payment is not received and an additional \$25 will continue to accrue for every week the payment is not received. The minimum monthly payment for each level will be charged on the last day of the month from June through November. The payment covers the registration fee and, building contribution (if applicable, i.e first child registered).

*If your financial obligations are not met by the due dates, your skater will not be allowed to attend try-outs.*

### **3. Fundraising Obligation:** Each family is obligated to contribute to the fundraising efforts of the WCYHA. **Starting at the 8U (Mite) level.**

Those expectations are divided on a per-skater basis as follows:

- \$150 for the first skater
- \$100 for the second skater
- \$50 for the third and each additional skater(s)

As a WCYHA Association member, it is your responsibility to check the WCYHA website and association emails to know what the fundraising programs are, the time frames in which they run, and who to contact in case of concerns or questions in regards to fundraising. All fundraising programs will be announced and posted to the website at WCYHA.org.

Different fundraising programs have different profit margins, so it is the responsibility of the Fundraising Director to communicate the amount of funds per program will be allocated toward each skater's fundraising obligations. Typically these programs break down as follows (but are subject to change):

- 100% of rebates from Scrip program
- 100% of Kringle profits
- 100% of wreath sale profits
- 10% of Spirit Wear sales (through online vendor SquadLocker)

- \$10 of Spirit Wear Jersey Sales
- \$5 of every season-long 50-50 raffle ticket
- Other fundraising programs to be allocated as decided upon by WCYHA Board Finance committee and communicated via the Fundraising Director through appropriate channels
  - Rink Boards/Donations: 20% fundraising credit applies for any NEW rink boards or rink donations brought into the new season

Corporate sponsorship opportunities are also available. Please contact the Fundraising director and/or Rink manager to discuss those opportunities and their Fundraising Obligation allocation rates.

- A. **Buying Out:** You can choose to “buy-out” of your skater’s fundraising obligations for the season by simply making a lump-sum payment to the WCYHA. All fundraising obligations must be met in full on or before 3/31/2022. If you have not raised enough funds to meet up to the obligations of your skaters by the deadline, you are required to make a payment for the balance of your skaters.
- B. **Overages for fundraising:** It is possible to fundraise over your skater’s seasonal obligation. Any overages of fundraising will be allocated with 50% of those overages being a discount toward next season’s registration. This discount will come to you as a coupon code during the registration process. The coupon code will be emailed to the registration email address on file before final registration date but after pre-registration deadline.
- C. **Raffle Drawing:** We are holding a season-long 50-50 raffle drawing. The winning tickets will be drawn at the annual meeting for the 2021-2022 season (date to be finalized later). We ask that each family sell or purchase 10 raffle tickets during the course of the season. Raffle tickets will be available at the concession stand, the WCYHA office, or from the Fundraising Director. Each ticket’s cost is \$10. Those funds and tickets need to be collected and turned in before 3/31/2022. You must turn in the required envelope filled out properly or your fundraising credits may not be allocated properly.

**4. Raffles:** We ask families to solicit or make donations for various raffles held by the WCYHA throughout the year in conjunction with tournaments that we host and other fundraising events. Each family is expected to acquire or make a donation (minimum \$20 value) to its home tournament(s). If a team (or teams) decides by majority vote to forgo a raffle, every family can donate \$35. to cover money that would have been made on a raffle.

**5. USA Hockey Membership:** In order to complete the WCYHA registration process, you will be required to join USA Hockey and become a member. USA Hockey provides insurance coverage to all member skaters, coaches, and organizations. The online registration process directs you through this.

**6. Away Tournament Fees:** variable

The 1<sup>st</sup> \$100 of this fee will be paid with pre-registration (10U, 12U, 14U levels), and the remaining balance will be calculated after final decisions are made about teams and tournaments are selected. The remaining amount must be paid in full to your team manager at least 1 week prior to the first tournament or skaters may not be allowed to participate in the tournament.

Most teams choose to participate in two or three away tournaments at other hockey associations. There are fees associated with these tournaments which will be paid for by the members of the team. All travel and hotel expenses are also additional costs that each family is responsible for.

**7. Equipment:** variable

You must supply and maintain your own equipment. Rental equipment is available for the 4U through 8U skaters. For 6U and up \$125 returnable deposit plus a \$50 annual rental fee applies. For 4U ONLY a \$125

returnable deposit applies. Jerseys are provided for 8U (Mite) level skaters. 10U (Squirt), 12U (Pee Wee), and 14U (Bantam) skaters must pay for their jerseys.

**SPECIAL PAYMENT TERMS:**

**If you are unable to meet the financial obligations for the 2021-2022 hockey season under the available payment plans and would like to apply for special payment terms or for a grant from our youth hockey financial aid fund, your request must be submitted in writing to WCYHA President by the end of pre-registration, June 30<sup>th</sup>. Please specify the payment plan that you are requesting and, if applicable, the amount of funds that you are requesting from the financial aid fund. Be prepared to submit your 2019 and 2020 Federal Income Tax returns, recent pay stubs, and any other information necessary to verify your situation and substantiate your request. Requests not made in writing will be denied. All requests for special payment terms and financial aid funds are kept confidential. Decisions are made by the finance committee of WCYHA and are final. If special payment terms are offered by WCYHA, you will be asked to sign a contractual agreement. Failure to meet the contractual obligations at any time during the season will result in your skater not being allowed to skate until the terms have been met. Persons who have not paid in accordance with previous payment agreements, or who did not end the previous season in good standing, may be refused special payment terms for this year and in the future. At a minimum, the \$100 pre-registration is due by June 30, and a total of twenty-five percent (25%) of registration fees is due by the start of tryouts.**

**VOLUNTEER WORK OBLIGATION:**

Each family with a skater at the 8U (Mite), 10U (Squirt), 12U (Peewee), or 14U (Bantam) level is required to work thirty-five (35) hours per family per year. Each family with ONLY a skater at the 6U level will be required to work ten (10) hours per season. Each family with ONLY a skater at the 4U level will be required to work five (5) hours per season. The year runs from April 1 to March 31. Half of the hours are required to be completed by December 31. A charge of \$35 per hour not completed will be added to your account. The work obligation may be satisfied by any capable person age 16 or older including grandparents and friends. Volunteers are able to help in many areas of running the WCYHA and the Kettle Moraine Ice Center. There is an online program to sign up for available shifts/jobs.

If you prefer to buy out of the volunteer work obligation, you must declare that in the registration process and pay \$25 per hour that you are buying out by **August 1, 2021**. If you do not buy out in advance and you do not work the hours that you did not buy out, unworked hours will be charged at \$35 per hour. We will split the season in two for the buyout opportunity, so you can buy out of all or a portion of your first 17.5 hours at registration, and you can buy out of all or a portion of your second 17.5 hours by December 1, 2021. You may also buy out of the total 35 hours during the registration process. If there is enough outside interest in a tournament, our home team families may be asked to complete volunteer hours during the tournament. Dibs not picked up by other WCYHA families will be the responsibility of the host team families. Managers will be in touch with the dib coordinator and families to coordinate and make sure our tournaments run smoothly.

## **IMPORTANT DATES SUMMARY:**

<b>Now</b>	<b>Online registration available with USA Hockey</b>
<b>May 1<sup>st</sup>, 2021</b>	<b>Pre Registration opens</b>
<b>May 31<sup>th</sup>, 2021</b>	<b>Special payment terms request must be submitted by this date. \$100 Pre-Registration fee due &amp; \$100 tournament deposit due</b>
<b>July 1<sup>st</sup>, 2021</b>	<b><u>DEADLINE: Notification of intent to try out at Division 1 association.</u></b>
<b>July 1<sup>st</sup>, 2021</b>	<b>2021-2022 Season Registration open</b>
<b>July 31<sup>st</sup>, 2021</b>	<b>To use the 7-month payment plan, you must begin by this date.</b>
<b>August 1<sup>st</sup>, 2021</b>	<b>If you have a Bantam level player who is dual eligible, your player must make their decision by <b>August 1<sup>st</sup></b>, and your financial obligations must be met by the due dates, or your skater will not be allowed to attend try-outs.</b>
<b>August 1<sup>st</sup>, 2021</b>	<b>Special payment terms must be agreed to, not applied for.</b>
<b>August 1<sup>st</sup>, 2021</b>	<b>Online Registration must be completed. Registration fees &amp; Building Contribution must be paid in full unless on payment plan.</b>
<b>Late July</b>	<b>Open house night, date to be determined. If you need to order Squirt-Bantam travel jersey's and warm-ups, you must attend the open house. If you are an 8U (Mite) family and want to order warm-ups, you must attend an open house.</b>

## **REGISTRATION PROCESS:**

**At a minimum, pre-registration and the \$100/\$200 deposit must be received by May 31, 2021. Full online registration must be completed by August 1, 2021.**

Athlete and Parent Code of Conduct, Concussion Forms and Volunteer Agreement are now part of the online registration process. Please note the updates to the Parent Code of Conduct.

Skaters who have not previously presented a certified birth certificate will be required to do so. It is best to present this on an Open House night (see below). We will record information from the birth certificate on a Birth Annotation of Facts form and return the birth certificate to you. We must have this for submission of player rosters to the Wisconsin Amateur Hockey Association (WAHA).

Please note that if you choose pre-registration only and do not begin the monthly payment plan in June, you will not be able to use a payment plan at a later date. Your registration fees will be due in full on August 1, 2021. You will also still have to complete the full online registration process by August 1, 2021 if you plan to have your child skate with WCYHA.

When registering with USA Hockey, be sure to select the 2021-2022 season. After USA Hockey registration is complete, you will be directed to print off a confirmation form. You will need your USA Hockey player confirmation number to complete your online registration with WCYHA.

To register your skater, go to [www.wcyha.org](http://www.wcyha.org). Click on the registration tab at the top. Then click on the online registration link on the right side of the page. An online payment option is available, but you will have to pay additional fees that are assessed by the processor.

## **NEW PLAYERS MID-SEASON:**

To encourage new skaters to join the Association, we will prorate the registration fees, building contribution, volunteer hours and fundraising obligation based on the playing season noted above for players who join the Association after the start of the hockey season. The player will be responsible for the full USA Hockey registration fee. **Full payment of fees must be made immediately in order to qualify for prorated fees.** There is no late registration fee for families who are new to the WCYHA.

New players will be tried out in skills session practices with the Director of Hockey and Director of Coaching and will be placed on a skill appropriate team.

**OPEN HOUSE NIGHTS:**

Open House nights will be scheduled for the last two weeks of July and will be announced via email. These nights will be used to submit fit jerseys and warm-ups for travel players, warm-ups for mite players and present Birth Certificates for Birth Annotation forms. Jersey number requests will be taken at the time of jersey order. Numbers may be requested and will be assigned in person on the open house nights. You must then place your own jersey order according to the instructions that will be given to you at that time. Please remember, if this is your skater’s first year with WCYHA, **be sure to bring a certified birth certificate for your skater as required by WAHA. Your player will not be able to take the ice for practice until their birth annotation is not completed and turned in.**

**SKATER LEVELS:**

BIRTH YEAR	AGE	LEVEL	REGISTRATION FEE
2017 and earlier	4 and under	4U(Mighty-Mites)	\$200.00
2015-2016	6 and under	6U (Mini-Mite)	\$300.00
2013-2014	7-8	8U (Mite)	\$400.00
2011 - 2012	8 - 10	10U (Squirt)	\$907.50
2009 - 2010	10 - 12	12U (Pee Wee)	\$1026.25
2007 - 2008	12 - 14	14U (Bantam)	\$1240.00

**4U (MIGHTY-MITES)**

20-25 practices per season

WCYHA uses the American Development Model (ADM) which was introduced by USA Hockey to develop players throughout their youth hockey years. At the 4U (Mighty-Mite) level, the objective is to design on-ice activities that help children feel competent and comfortable on their skates.

The focus is the initiation of fundamental movements while on the ice. The practices will incorporate a mixture of hockey skills and fun games that will emphasize different motions and movements on the skates. We recommend that all 4 and under skaters coming from Intro to Hockey or those that are new to the organization start in our 4 and under program.

**6U (MINI-MITES)**

40-45 practices per season

WCYHA uses the American Development Model (ADM) which was introduced by USA Hockey to develop players throughout their youth hockey years. At the 6U (Mini-Mite) level, the objective is to design on-ice activities that help children feel competent and comfortable on their skates.

The focus is the initiation of fundamental movements while on the ice. The practices will incorporate a mixture of hockey skills and fun games that will emphasize different motions and movements on the skates. There will be a few in-house cross-ice hockey games scheduled as well. We recommend that all 6 and under skaters coming from Intro to Hockey or those that are new to the organization start in our 6 and under program. The Director of Hockey in conjunction with the Mite Coordinator will make decisions about 6U players that we feel would be better suited in the Mite program.

### **8U (MITES) -Coed Ice and Girls Ice Lynx**

40-45 practices per season and 12 games including referees.

WCYHA uses the American Development Model (ADM) which was introduced by USA Hockey to develop players throughout their youth hockey years. At the 8U (Mite) level, there is an emphasis on the development of skating and hockey skills in a noncompetitive, cross-ice, in-house environment. This allows for more puck contact by each player on the ice. USA Hockey's studies have shown that this environment best facilitates the development of players for a competitive team environment, and we wholeheartedly agree, given the developmental successes that we have seen at our facility.

### **10U (SQUIRT) Coed Ice and Girls Ice Lynx , 12U (PEE WEE) Coed Ice and Girls Ice Lynx , AND 14U (BANTAM) Coed Ice**

40-45 practices per season, 12-14 home games including referees, playdown game fees, and State Tournament entry fee (if the team qualifies).

These teams are for experienced skaters and typically encounter extensive travel during the season. They play an average of 30-40 games during October through March. Skaters are placed on teams based upon their performances during the tryout/evaluation process. Tryouts are conducted under the direction and supervision of WCYHA Board members. Evaluation of tryouts will be determined by a combination of independent evaluators and experienced WCYHA coaches. Registration fees for these teams pay for all practices, home games, playdown (state tournament playoff) entry fee, and State Tournament entry fee for those teams that qualify. These teams require a commitment both from a parental support standpoint and from a financial standpoint as most teams participate in 2 or 3 away tournaments per season and a home tournament, all of which are funded by the members of the team or their sponsors. See our online handbook for further details.

**If your skater plans on trying out for a Tier 1 or Division 1 organization, you must notify the Director of Hockey by July 1<sup>st</sup> or you will not be refunded your pre-registration fee. This helps us solidify the number of teams at each level we will have for the upcoming season.**

#### **Home Tournaments:**

The Tournament Director will make every effort to host a tournament at 6U, 8U, 10U, and 12U levels. The WCYHA will pay up to \$750 toward the registration for each bantam team to attend an extra away tournament instead of hosting a home tournament. If there is enough outside interest in a tournament, our home team families may be asked to complete volunteer hours during the tournament. Dibs not picked up by other WCYHA families will be the responsibility of the host team families. Managers will be in touch with the dib coordinator and families to coordinate and make sure our tournaments run smoothly. The Board of Directors reserves the right to impose penalties (such as financial, player being excluded from tournament play, or both) if a family does not satisfy its requirement. Each team is responsible for creating raffle baskets for their home tournament. A team can buy out of this obligation for a total of \$1000 per tournament (\$500 per team). If the WCYHA is awarded a state tournament, each team will be responsible for creating a basket for the raffle at that state tournament.

#### **Official Hockey Season Dates:**

The official hockey season begins on the first night of tryouts and runs through the last weekend of Wisconsin Amateur Hockey Association (WAHA) State Tournaments per team level (Squirt, Pee Wee, and Bantam).

In addition, at all of the levels, each family has free access to open skate, home teams will be entered into home tournaments at no cost in exchange for a family minimum volunteer hours requirement during the weekend, you also receive reduced ice rental fees of \$225 for private use based on availability per the KMIC general manager and a birthday party rate of \$50 (during open skate).

## Refund Requests

Please understand that WCYHA relies on projected enrollments when establishing the fees for the next hockey season. Costs are essentially fixed during the season and do not vary to the number of paying skaters. Any under-funded expenses shift the dues and fees to the paying members of the Association the following year. However, we understand the desire to receive a refund when a skater no longer is able to play hockey with WCYHA because of injury, academic issues, or moving. In order to balance the financial impact on the Association and to accommodate the desire for a refund in certain situations, the following guidelines have been established:

1. The official hockey season begins the first night of tryouts per team level and runs through the last weekend of WAHA State Tournaments per team. This will be the period of time used in determining how to prorate any refund of registration fees.
2. Registration fees will only be refunded on a pro-rata basis for lost playing time related to injuries per the following conditions:
  - The injury was incurred while playing hockey for WCYHA.
  - The injury resulted in the player missing at least 6 weeks of the season.
3. The maximum amount of registration fees eligible to be refunded is 75% of your WCYHA registration fees. The USA hockey registration and insurance fee, the Building Contribution, and the Fundraising Obligation will not be refunded.
4. For all players not in their last year of eligibility, any refund will be in a form of credit for next year's registration fees. In addition, the following must also be satisfied in their entirety:
  - Each family must have worked all 35 required Volunteer Hours.
  - Family account(s) must be in good standing.
5. No refund will be given for families relocating after the season begins.
6. We understand that it is important that players balance their education and hockey. If a player must quit playing hockey because of grade issues, the Association will allow up to 25% credit of registration fees to be applied to the next year's registration fees.
7. To encourage new players into the association, we offer a partial money back guarantee for 1<sup>st</sup>-year players. If within 8 weeks of the beginning of the season they decide that hockey is not for them, we will refund 50% of the registration fees if that portion of their registration fees has been paid and there are no other outstanding financial obligations. However, the Fundraising obligation will still need to be satisfied and Building Contribution will not be refunded. The family will receive a check for the refunded amounts.
8. No refunds are given to families with fundraising credits unless they are returning the following year. If your player is not returning or is moving on to high school, your credit will be a donation to WCYHA's Financial Aid Fund.
9. Requests for refunds must be made to the Board of Directors in writing.

To Register follow the below link:

WCYHA 2021-2022 Pre-Registration **CLOSED**

[WCYHA 2021-2022 FULL REGISTRATION](#)