



Meeting Minutes

Date: 12/15/2013	Meeting/Project: BPAA Football Working Meeting		
ATTENDEES:		ABSENT:	
Board		Board	
Bob Jackson – President Cory Kopp – Vice President Heidi Olson – Secretary Mary Feess – Volunteer Coordinator Todd Miller – Inventory Manager Special Advisor – Scott Meuers Special Advisor – Todd Nagengast		Joe Peterson – Treasurer (Out of town)	
Advisors/Volunteers/Coaches		Advisors/Volunteers/Coaches	
Robert Buirge – PC Booster member Rob Carpentier – PCHS AD Johnny Fortune Michael Lallas Todd Western			
Agenda			
Item	Person(s) Responsible	Allotted time	
<ul style="list-style-type: none"> • Introductions 	Bob Jackson		
<ul style="list-style-type: none"> • Volunteer Requirement • Each player’s household must provide two hours of volunteer work to the program, or pay \$30 (collected up front) • Qualified volunteer activities include: completing program tasks, (coaching, team parent/administration, inventory help, preview and tournament activities, chaperoning, chain gang) attending board meetings, fundraising, helping PC Boosters (concessions, tickets, etc) 	Bob Jackson		
<ul style="list-style-type: none"> • Park Center High School & BPAA Collaboration • Want to build a program that kids want to be a part of <ol style="list-style-type: none"> 1. What BPAA wants from Park Center and BPAA Program 2. Playbooks for easier transition to High School (Nagengast) 3. Have coaches help with camps and coaching seminars (Feess) 4. PC coaches to be seen around the BPAA program, show kids they are valued and wanted at Park Center (Fortune) 5. More opportunities to get the kids on the PC field at a lower cost, BPAA spent \$1030 to use the field in 2013 (Bobby) 6. Mentorship program w/PCHS Players (Kopp) 7. Have PCHS coaches assist with coaches training seminars • What Park Center is doing and wants from BPAA <ol style="list-style-type: none"> 1. Shift board meeting schedule; so, Coach Foggie can attend. Rob wants the head coach to attend these meetings. 2. Start team or teams of the night to feature a BPAA youth team at half time during PC games with exception of homecoming and senior night. 	Bob Jackson Rob Carpentier		



Meeting Minutes

<ol style="list-style-type: none"> 3. Two camps in 2014, one in June and one in August 4. Requiring volunteer hours for HS players to letter 5. Having players present at BPAA Opening Day 6. Adding administrative football position – Director of football operations 7. Carpentier requests BPAA coaches be open to PC coaches help. Bob requested that PC coaches immediately report any resistance to him in order to resolve issues and push forward the PCHS/BPAA collaboration initiatives. It imperative that nothing and nobody hinder our joint efforts. 8. Rob can secure the fields for free provided it is requested by PCHS staff and that staff member is paid. The normal rate of payment for this PCHS employee may be lower than normal. Rob asked if BPAA could pay the employee and Bob said that BPAA budget is tight. Rob is checking on payment alternatives. Bob already spoke to a coach who met resistance from a BPAA parent/coach. Bob stated they both agreed that both programs need to press forward despite the resistance. <ul style="list-style-type: none"> • Comments from BPAA coaches about what needs to be accomplished by BPAA <ol style="list-style-type: none"> 1. Bring back banquets (Feess & Fortune) 2. Trophies (Feess) 3. BPAA/Park Center Program can offer kids an opportunity to go to an ALL STAR Game – Johnny Fortune, \$500/kid plus travel expenses 		
<ul style="list-style-type: none"> • Finances <ol style="list-style-type: none"> 1. Currently, BPAA is approximately \$28k plus in arrears. 2. Trophies – Not enough money in the program, discuss with parents at the beginning of the season; so, parents will be notified before the start of the season they can organize among themselves to arrange for purchase trophies if they so desire. 3. Currently in the process of assessing inventory purchasing decisions will be made after analysis and consultation with various equipment agents, Bob needs help with inventory of gold helmets 4. Fundraising or seeking sponsors may be necessary in order to maintain our standard of equipment safety 5. Expenses we incur include payments to referees, TCNYFL, city of BP, District 279, storage containers, scoreboard operators, and equipment vendors 6. Income: registration fees \$43,370.51, reimbursements \$2,830, apparel sales \$200. Total income is \$46,200.51 Expenditures \$45,408.05 Balance +\$792.46 7. Bob and Cory will meet with the Riddell agent on the 21st about our Riddell Apparel website, and inventory needs. 8. Want to find ways to cut program costs - Joe reviewed the expenses listed and see a significant amount of one-time charges and plenty of room to cut to make us much more profitable in 2014. Joe sent a preliminary list to Bobby, but will share at our next meeting after we have had a chance to confirm a few things with our inventory. 9. Get list of specific items we want funding for so Todd Western can submit application for funds/grant (Mary Feess has the nonprofit ID) 	Bob Jackson	



Meeting Minutes

<ul style="list-style-type: none"> • New Website <ol style="list-style-type: none"> 1. http://www.BPAASports.Org Football link 2. Updated Coaches corner full of coaching resources: coaching videos for each position, blocking schemes, defensive drills and playbooks, etc 	Bob Jackson	
<ul style="list-style-type: none"> • Schedule <ol style="list-style-type: none"> 1. Next Board Meeting Jan. 19, 6 PM to 7:30 PM 2. Bobby will reach out to Coach Foggie to have him present at meetings. Coach Coach Foggie is unavailable to meet on Friday, Saturday, and Sunday nights. 3. Coaching Seminars 2/26/14 "Leading our Youth to Total Football Success: On & Off the Field," 3/26/14 Offensive basics and game planning 4. Registration period 4/14/14 – 7/24/14 5. Preseason Camp (4th- 8th grades) 8/4/14 – 8/15/14 	Bob Jackson	
Adjourn	Bob Jackson	



Action Items:	Assigned to:	Date Due:	Complete
Help with Inventory of Gold Helmets			
Get Todd Western list of Items we need funding for	Bob	This week	