

# WASHINGTON COUNTY YOUTH HOCKEY ASSOCIATION

2330 S. Main Street • West Bend, WI • (262) 335-0876

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**October 28, 2013**

**Monthly Board Meeting**

**Kettle Moraine Ice Center-Multi-Purpose Room**

**7:00 PM**

**Attending:** Paul Luedtke, Ryan Lichtensteiger, Dave Coughlin, Doug Pickett, Jeremy Grannan, Sherry Reiter, Paul McAughey, Paula Beine

**Staff:** Craig Peterson

**Excused:** Tom Postulka, Eddie MacDonald

**Attending:** Mike Zale, Charlie Voight, Andrew Quinn, John Schairer, Kathy Schairer

## MEETING NOTES

- I. **Doug Pickett called the meeting to order at 7:04pm**
  - a. Doug Pickett established a quorum via the roll call
- II. **Dave Coughlin motioned and Paula Beine seconded the approval of the October BOD Meeting agenda. Motion Carried unanimously.**
- III. **Dave Coughlin motioned and Doug Pickett seconded the approval of the September BOD Meeting minutes. Motion Carried unanimously.**
- IV. **Director Reports**
  - A. **Financials – Paula**
    - i. 3/31 Financial statements finished and issued to the BOD
      - a. Report can be requested through Paula
    - ii. Everything going well
    - iii. Building interest capitalized
      - a. Interest we pay
        1. Depreciated over 40 years
    - iv. Line of Credit is at \$0
    - v. \$14k currently in Checking accounting
    - vi. \$9k in savings
    - vii. Have \$11.5k in A/P
      - a. \$4k payment to MAC current
      - b. Nov and Dec last 2 payments to Chiller Technologies to pay off Chiller
    - viii. Last \$1k payment for ADM sponsorship and \$5k from Delta Defense received
  - B. **Fund Raising – Sherry**
    - i. Cookie Dough delivered tonight 10/28
    - ii. Wreath orders due today
    - iii. Chocolate orders reminder emailed to team managers
    - iv. Fundraising page updated on wcyha.org
    - v. Ladies Night to Chill-Nov 13th
      - a. 20 vendors
    - vi. 12/22 Pancake Breakfast

- a. 8am -12pm
- b. Looking for volunteers/committee

**C. KMIC General Manager – Craig**

- i. Passed annual refrigeration inspection
- ii. Dead trees are down and cleaned up. Thank you to Scott Ratzburg and crew. Scott also planted the bushes and plants in the upper entrance area. Charlie Voigt has been bringing in mulch.
- iii. Zam (if Ryan does not report) replaced back rear break. Had to also replace rim
- iv. Kurt Kress and Jeremy Grannan helped me replace score board bulbs
- v. Locker room heat was out. Service guy replaced fan belt
- vi. Pro Ambitions looking at coming in week of Aug. 18th
- vii. Concessions: a few price increases due to product cost increases. State Fair mini Donuts - New product
- viii. We put the benches the ice bears had in the JV locker room where the pews were.
- ix. I increased garbage pickups to once a week. Cardboard to every other week.
- x. Team Educators seminar on the 17th. 32 people
- xi. I sealed cracks in roof (Tom may have more to report). Will have to do something more permanent this spring
- xii. Thanks to Scott Koerner for welding the broken practice goal frame
- xiii. Intro to hockey - 7 kids registered - very low
- xiv. The new brine pump that almost caused us to shut done is repaired and back in the refrigeration room.
- xv. Did not pass our annual elevator inspection - We have two vols working on it. Will call for another inspection when operational
- xvi. New brine pump to replace old seized up pump has been ordered.
- xvii. DJ skate 6-8pm 11/2
- xviii. Bombers home opener 11/9 7:30 vs Fondy
- xix. Huge thanks to the PW A and PW B for finishing their work week list.
- xx. Lots of progress in locker room 7.
- xxi. Adding cleaning company Sunday mornings. Please continue to help keep the building clean. Brooms, garbage bags and other cleaning supplies located in janitors closets.
- xxii. Half ice available during intro to hockey - Eddie considering what to do.
- xxiii. John Schairer was able to get the new banner up. Thanks John.
- xxiv. John also put up American flag

**D. Coaching Director – Doug for Eddie**

- i. Girls Hockey weekend completed in October! Thank you to Craig and all the coaches who volunteered their time. Looking at another Girls hockey day after Christmas
- ii. USA Hockey 2/2 Banner received for WCYHA and hung at center ice. WCYHA is committed to drive participation at the U8 and under age group to ensure our program continues to grow as these players will ultimately graduate to older age levels. By being on the forefront of the 2/2 Challenge, WCYHA is establishing itself not only as the best hockey program available, we are committed to establishing the best youth sports option in our community.

- iii. Try Hockey For Free is scheduled for this Saturday, November 2nd, at KMIC. (Craig can provide time). This program is designed to provide our association a national platform to introduce new kids to the sport and is a joint-effort between USA Hockey and the NHL. 500 Associations across the country will be hosting this event on Saturday. This is a FREE clinic for kids between the ages of 4 to 9. With youth sports wrapping up, this event provides WCYHA the perfect opportunity to introduce new families to youth hockey. We are still in need of volunteers to help answer questions, distribute equipment, etc.
- iv. Rene Cranston, creator of the Attack Pad, has created an off-ice stickhandling program exclusively for WCYHA. Many teams have implemented and are starting to see their players stickhandling improve.
- v. Please don't forget to visit the Coaching and Player Development sections of our website. There are a lot of great resources available for you to use and also have your players use.
- vi. Thank you to Jeremy Grannan and all of our ADM sponsors for their \$1,000 jersey donation. This donation purchased new ADM practice jerseys and new ADM jamboree jerseys every ADM player. These jerseys will be used for the next 3-5 seasons at WCYHA!
- vii. Thank you to all of the PWA families for helping out with the PWA Showcase this past weekend above and beyond your own scheduled games. The event raised money for WCYHA with ice rental, concession sales, and pro-shop sales.

**E. Referee Coordinator – Paul M.**

- i. HECC stickers on all player helmets
  - a. Some associations forcing purchase of new helmets based on expiration date on helmet
  - b. Officials will not remove players from ice for expired helmets
  - c. Make sure all coaches are aware
  - d. Hockey Haven selling expired helmets within inventory

**F. ZAM Coordinator – Ryan**

- i. ZAM running well
  - a. Breaks repaired
- ii. DIBS for ZAMS going unclaimed
  - a. Need to make sure all ZAM DIBS are picked up
  - b. Team Managers need to assist to insure claims
- iii. New drivers not certified as of yet
  - a. One driver dropped off
  - b. Taking time to get certified
- iv. Need to have Team Manager and ZAM Drivers email databases created

**G. Tournament Director – Jeremy**

- i. Pee Wee B tourney has 6 teams confirmed
- ii. Pee Wee A tourney has 0
- iii. Jamboree has over 20 teams
- iv. Squirt C tourney has 6 teams confirmed
- v. Pee Wee C tourney is full
- vi. Bantam tourney is full
- vii. WAHA issues with Pee Wee tournament
  - a. Tournament was listed as A/B tourney
  - b. Could be reason for no confirmed teams
  - c. Trying to get display changed
- viii. Hampton Inn will be paying outstanding \$1900 in promised fees for tournament hotel bookings in 2012-13 season

#### H. Volunteer Coordinator – Paul L.

- i. Every Monday unclaimed DIBS email sent to team managers
- ii. End of each month volunteer hours will be updated

#### V. Old Business

##### A. Solomon Case/USA Hockey/AIG Claim

- i. WCYHA awarded settlement claim for a total of \$31,453.03
  - a. Claim in 2 parts (payment of \$25,800 for flooring claim. Remaining monies for payments made to Solomon will make up addition funds)
  - b. BOD has approved settlement unanimously
  - c. Doug Pickett awaiting settlement paperwork for signatures
  - d. Finance Committee/BOD to determine where funds will be spent and updates to follow

##### B. Safesport Coordinator

- i. **Dave Coughlin motioned and Sherry Reiter seconded the creation of a BOD Coordinator position and to recruit immediately to fill position. Motion Carried unanimously.**
- ii. Dave Coughlin will send email out to WCYHA to solicit for Safesport Coordinator position.

##### C. Rink Board Policy – Update on current advertisers

- i. Currently have 31 rink boards from audit by Tom Postulka that need to be addressed
- ii. 3 are in question and need to be discussed
- iii. 28 need to have letters sent requesting a “re-up” of sponsorship agreements
- iv. Doug to send Paula spreadsheet on rink boards for her to send re-up letters

##### D. Maintenance Coordinator position still open

#### VI. New Business

##### A. Concession hours of operation

- i. **Doug Pickett motioned and Paula Beine seconded the opening of the concession stand during all ADM practices and games and during all other travel team scheduled games. Motion Carried unanimously**

##### B. TNT Lease

- i. TNT is struggling and new ownership has taken over
- ii. John will remain on in manager position
- iii. New owners have requested re-negotiation of current lease terms
  - a. Currently charging \$1800 per month
  - b. New owners would like \$1000
  - c. Finance Committee approved counter proposal on multi-year agreement
    1. \$1250 per month in yr 1
    2. \$1500 per month in yr 2
    3. \$1600 per month in yr 3
    4. option for yr 4
- iv. **Doug Pickett motioned and Paula Beine seconded authorizing approval of \$1000 per month agreement in the event that TNT does not agree to counter proposal and threatens closing entirely (proving negotiating flexibility without another BOD vote). Motion Carried unanimously**

##### C. WCYHA Newsletter

- i. Dave to have Newsletter completed and sent to BOD for initial review by end of week with a send to the WCYHA the following wee

**D. Background Checks**

- i. Jeremy to send out email/letter on Tom's behalf to all those needing to complete background checks by November 15<sup>th</sup>

**E. In House Leagues**

- i. Would there be any interest in the creation of an in house hockey league to build membership with those that want to play hockey but not travel?
- ii. Send survey to WCYHA to gauge interest
- iii. Could WCYHA run a spring 3 v 3 league? ADM to Adult
- iv. Covert to Roller Derby for Spring/Summer rink usage?

**VII. Open Forum**

- A. Pro Ambitions Hockey Camp at KMIC week of 8/18
- B. Danette Neuindorf has sent request to register her son for Pee Wee travel team. Can she still register?
  - i. She can by following handbook/bylaws of late registration
  - ii. Need to discuss with coach at Pee Wee C for expectations
  - iii. Jeremy will respond
- C. West Bend Christmas Parade Participation
  - i. Have we ever walked in parade? Yes
  - ii. Do we partner with other renter? Yes
  - iii. Who will coordinate? Paula
- D. Where are BOD Meeting minutes posted/distributed?
  - i. Meeting minutes are posted to thewcyha.org website within 24 hours of approval by BOD
  - ii. Located within BOD tab on website and then under minutes. Last couple of years' worth of minutes are included

**VIII. Meeting Adjourned at 8:38pm**

**Meeting notes submitted by Dave Coughlin, Secretary**