



Illinois Fusion, NFP - Board of Directors Meeting Minutes

Wednesday 5-8-2013, 7:00 PM

Present:

Steve Schuette
Kris Nutt
Myron King

Bob Turner
Marc Toulon

Sonya Shoemaker
Roger Bainbridge

Brenda Seger
Jackie O'Brien

Special Guest: Teresa Dubravec

General Discussion Topics – with ACTION ITEMS IN RED:

1. Uniform/Spirit Wear Updates – Bob

- Our uniform vendor will be on site at the Tournament.
- During Tryouts, need them on site to sell gear/uniforms.
- We've leveraged our existing credits but still have some left.
- Equipment: the "porta-benches" were ordered/received. Still assessing quality. May need to return these.
- **There will be an updated sheet for tryouts.**
 - **On the website, there will no longer be an option for requesting numbers point forward as they will be assigned.**
 - **We will be requesting what the current numbers are so we have this information on record.**
 - **Bob & Kris will work on communication "speaking points" to address uniform numbers.**

2. Club Administrator & Team/Team Manager Updates – Sonya

- Thanks for picking up the slack while I was out; 440 emails in 4 days!
- If you need any office supplies for the tournament, please let me know; I'm making a supply run this week.
- **We are not allowed to dispense or give aspirin or Tylenol to any athlete during tournament weekend. WE MUST DIRECT THEM TO THE MEDICAL TENT.**

3. Treasurer Updates – Jackie/Roger

- 2012 Tax Filings have been prepared and sent to the IRS by our CPA.
- Draft Audit report should be completed soon. Extension already filed – so we're good.
- Our IL Charitable Trust Bureau Filing will be completed and filed soon – pends the Audited Financials to be furnished with the statements.
- Second round of coach's payments went out so we're good on this as well.

4. DOC Update – Myron

- Discussed the possibilities for a potential Adult League
- Tournament Updates are included below in #5.

5. Spring Shootout/Tournament Updates

Myron:

- A lot of legwork going on - 168 teams in the Tournament and 391 games at 3 facilities:
 - Community Fields (1602 Glasson Street Bloomington)
 - Sale Barn Fields (State Route 51 & East Hamilton Road - Bloomington)
 - Nord Fields (Six Points Road & Rabbit Hill Road – Bloomington)
- Tournament Schedule has been frozen. No more changes to brackets or teams will be allowed.
- The Tournament referee assigner is also working on the referee schedules for all tournament facilities.



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Steve:

- Still need a Site coordinator for Nord Fields:
 - Thanks to Roger Bainbridge volunteered to be the site coordinator at Nord.
 - Need to be available to answer questions
 - Need to call the scores into Community Fields (so Jeff can enter them).
 - Need to address any questions from participants regarding the tournament and also to sustain the relationships/keep them positive with Reign folks.
- Last Tournament Committee Meeting
 - Need to meet with members from the Reign to build synergy; review needs have discussions, etc.
 - Marc sent out an invite. Hope to have the meeting next week (of 5/12/2013).
- Nord Field Set up Concession Sign Up
 - **This is taken care of; THANKS to Nickie & Ben Davis for making this happen.**
- Communications at Nord
 - Marc will loan his 2 Way/BellSouth Walkie-Talkies for use at Nord Fields.
- Convention and Visitors Bureau
 - State Farm Recognition Banquet nominations due May 28th
 - **Marc & Kris will work on this write up. Steve will send info for this.**
 - Matt will send out request for volunteers at the tournament.
 - **Steve will write up something up.**
- Scorecards
 - Steve: Printed on Card Stock; will be sent out to Kinko's.
- Photo Booth
 - **Many thanks to Nancy Pederson who will be helping us with this again this year.**
- Field Marshalls
 - The 95 Boys (Joel Speer's Team Manager) will be functioning as Field Marshalls. We will also be assigning others to serve in this capacity.
 - **Field Marshalls must be looking at the bound cards and if OUR SPECIAL COLORED BAND is broken, they MUST CALL THESE INTO THE TOURNAMENT DIRECTOR BEFORE they will be allowed to play.**

Brenda:

- We will start at 8 AM Friday of Tournament Weekend
- Ground Crew starts at 1:00 PM Friday.
- Concession items need to be brought in by 4 PM Friday.

Marc:

- Porta potties ordered set for delivery Thursday evening 5-16-2013.
 - Marc will call the Porta Potty for an invoice/PO.
- Trophies Ordered from Mike Culver of AAA Awards and Apparel, Inc.
 - **Mike Culver will also print off a sheet of 50 "Illinois Fusion Spring Shootout Participant Award" metallic stickers.**
- As Tournament director, Marc is responsible for all "special requests" by coaches or teams.
 - I'm talking with each of these folks and following up with email.
 - I'll print copies of the correspondence & we'll keep these in the team files @ registration so folks are aware of the conversations.
 - We are following IYSA Tournament rules – NO EXCEPTIONS.
 - The IYSA Tournament Director always shows up and spends quite a bit of time at our tournament, so compliance (and the lack of sanctions for non-compliance) is CRITICAL.



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- **Marc will purchase orange netting/fencing from Mathis Kelley Construction to use at community fields to show no parking zones (entrance and emergency vehicle ingress egress from the fields)**
- Other Outstanding Issues:
 - **Scoreboards – Jeff and his Dad will build these. Many thanks for this help!!**
 - To Julie: Will NCWHS shop class be able to build a score board (or 2) for the tournament??
 - Air Cards are covered. (Roger and Teresa) for scoring itself. We can also call into Got Soccer.
 - **Jeff will laminate 2 sets of score sheets 1 for Community and 1 for the Reign/Nord fields this week.**

6. Marketing Corner – Julie

- Tee Shirts
 - Pre order shirts are only available on line now and some orders have come in.
 - Other shirts will be available on site tournament weekend, but they will be DIFFERENT from the shirts that are available on line.
- Tournament Trainers – working with Matt at Orthopedic & Sports enhancement.
 - To ensure safety/adequate coverage, we would need the following staffing @ locations:
 - 4 Trainers - Community Fields
 - 2 Trainers – Sale Barn
 - 3 Trainers – Nord Fields
 - **SPECIAL THANKS to:**
Orthopedic and Sports Enhancement Center
2406 E. Empire Street Bloomington, IL 61704 - 309.663.9300

7. President's Updates - Brenda

- Meeting with Frank/PCSL is on hold now until after the tournament but we will continue to work towards making this happen.
- Thanks to everyone for all your help with this Tournament. We need to work together to make this a success for all the kids and our community.

8. Strategic Planning Updates – Kris/Marc

- All Documents need to be "Fusionized" and put out on the website by end of May
 - Player Handbook, Welcome Packet/Welcome to Fusion
 - Where do we want these on the website?
 - How do we want to present them?
 - We need to link to the applicable documents from the REGISTRATION website so everything is accessible.
- **Marc was supposed to look into and provide update by this meeting on:**
 - **"Quik Books" research for "on-line/multi user" features/services?**
 - **Desktop Office Computer and "Go to my PC.com".**
 - **Unfortunately due to work schedule, tournament activities this hasn't been completed as yet.**

9. Technology/Website Updates – Kris/Myron

- No Updates were provided

10. Action Items/Important Upcoming Dates

- **Tournament weekend – 5-17 thru 5-19.**



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- **Say your prayers for good weather a week before and all the way through Sunday night of Tournament weekend. Also for good health/positive vibes for everyone involved in the tournament.**
- Next Board Meeting scheduled for:
 - **Wednesday May 29th at 7:00 PM here at the Fusion Offices.**

The meeting concluded around 936 PM.