

MINNEAPOLIS YOUTH BASEBALL ASSOCIATION BY-LAWS 2006

ARTICLE I - NAME

This organization shall be known as the Minneapolis Youth Baseball Association (MYBA).

ARTICLE II - MISSION

The Minneapolis Youth Baseball Association shall operate exclusively as a non-profit educational program of recreational and competitive baseball in accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code. No earnings shall benefit any Officer, Director or Member of the Minneapolis Youth Baseball Association.

MYBA Mission Statement — Improve the standards of youth baseball in the Minneapolis Area by providing the highest level of coaching possible. To teach basic fundamentals and advanced strategies to help prepare kids for competition and create community pride.

ARTICLE III - MEMBERSHIP

Section 1. Anyone sincerely interested in achieving the objectives of the Minneapolis Youth Baseball Association may apply to become a member.

- a) **Player Members.** Membership is open to all children, ages 8 and older who reside within the City of Minneapolis. Anyone who lives outside this area will be reviewed on a case-by-case basis.
- b) **Regular Members.** Any person actively interested in furthering the mission of the Minneapolis Youth Baseball Association may become a regular member.
- c) **Eligibility Exceptions.** The Board of Directors may by a simple majority of those present make exceptions to the eligibility requirements of the Player Member classification.

Section 2. Suspension or Termination. Membership may be terminated by resignation or by action of the Board of Directors.

The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline or suspend or terminate the membership of any Member when the conduct of such person is considered detrimental to the best interests of the Minneapolis Youth Baseball Association.

The Member involved shall be notified of such meeting, informed of the general nature of the charges and given the opportunity to appear at the meeting to answer such charges.

The Board of Directors shall, in the case of a Player Member, give notice to the Coach of the team of which the player is a member of any suspension or revocation of such player's right to future participation.

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ARTICLE IV - FEES

Section 1. A reasonable participation fee for Player Members shall be set each year by the Board of Directors to assure the operational continuity of the Minneapolis Youth Baseball Association.

1. At no time shall payment of any fee be a prerequisite for participation in the Minneapolis Youth Baseball program. The Program Directors may waive the registration fee for any player with a demonstrable financial hardship.
2. An additional late fee may be required for any registration submitted after the normal registration period. The Board of Directors shall set the late fee at the time the participation fee is set. The Board of Directors will set such fee in an amount to encourage timely registration rather than discourage a late registration.
3. Refund of fees must be appealed before the board.

ARTICLE V - MEETINGS

Section 1. Annual Meeting. The annual meeting of the Members of the Minneapolis Youth Baseball Association shall be held in the Fall, (Date and time to be determined at earlier board meeting) each year for the purpose of electing a Board of Directors. Directors are elected to a two-year term.

Section 2. Notice of Meetings. Notice of each meeting of the Minneapolis Youth Baseball Association shall be given if possible, at least five days prior to the date of such meeting. The notice must set forth the place, time and purpose of the meeting. Nothing shall prohibit the Members of the Association from transacting any order of business at any regular meeting.

Section 3. Special Meetings. Special meetings of the Board of Directors may be called by three members of the Board of Directors or the Commissioner at their discretion. No business other than that specified shall be transacted at any special meeting of the Board.

Section 4. Quorum. The presence in person or by proxy of one-half of the Board of Directors shall be necessary for a quorum. In the event that a quorum is not attained for two consecutive meetings, the Commissioner shall institute an emergency quorum beginning at the second meeting and continuing until a regular quorum is achieved. An emergency quorum shall consist of the number of Directors present; but in no case may business be conducted with less than one-third of the Board of Directors.

Section 5. Voting. Each regular Member shall have one vote in the election of Officers and Level Directors. Player Members shall not possess any voting rights.

Section 6. Proxies. Each Officer and Program Director and shall be entitled to one vote in person or by proxy. All proxies must be in written form and may be withdrawn at any time.

ARTICLE VI - BOARD OF DIRECTORS

Section 1. Board and Number. The management of the property and affairs of the Minneapolis Youth Baseball Association shall be vested in the Board of Directors. The number of Directors shall be not less than seven (7) or more than thirteen (13). The Directors shall upon election immediately enter upon the performance of their duties and shall continue in office until their successors shall have been duly elected and qualified.

Section 2. Board of Directors. The Board of Directors of the Minneapolis Youth Baseball Association shall consist of Officers who consist of the President, Treasurer, Secretary, Travel Director, Asset Manager, Risk Manager and Registrar along with six (6) at large positions. It is the duty of the Board of Directors to attend all Board meetings.

- **President.** The President is responsible for:
 - Task designation and monitoring of all subcommittee activities
 - Coordinating organizational communications
 - Conflict resolution among coaches, parents and players with the help from the arbiter
 - Coordinating fundraising committee
 - Establishing, managing budget with executive committee
 - Coordinating MYBA sponsored clinics, tournaments etc.
 - Coordinating MYBA coaches for UofM clinics and other clinics
- **Treasurer.** The Treasurer is responsible for:
 - Establishing, managing budget with executive committee
 - Collecting fees from coaches
 - Paying bills and balancing checkbook
 - Paying for Insurance
 - Coordinating fundraising committee
- **Secretary.** The Secretary is responsible for:
 - Coordinating all mailings to players, parents in support of MYBA managers
 - Coordinating phone tree for all MYBA executive committee meetings
 - Maintain all pertinent non-profit records
- **Registrar.** The Registrar is responsible for:
 - Maintaining data base of player and coaches names.
 - Recording and maintaining all statistical tryout data
- **Travel Director.** The travel Director is responsible for:
 - Maintaining liaison with league for field scheduling, deadlines, and rosters
 - Primary contact with PIRC for field scheduling
 - Coordinating umpire recruiting, training and scheduling as needed
 - Scheduling, coordinating and marketing of tryouts
 - Primary liaison with parent baseball league meetings
- **Asset Manager.** The asset manager is responsible for:
 - Purchasing, maintenance and inventory of all uniforms and equipment
 - Primary contact with vendors
 - Managing all field gear (bases, pitching machines sock nets etc)

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- **Risk Management.**
 - Keeping insurance for players, coaches and equipment up to date.
 - Documentation of any insurance claims.
- **At Large Positions. (6)** Responsible for attending Board of Director meetings and serve on designated subcommittees.
 - Tryout Coordinator
 - Tryout Committee
 - Training and Coach development Coordinator
 - Marketing
 - Foundation development/creation
 - Uniform Coordinator - Coordinating dispersal and return of uniforms and equipment.

Section 3. Term of Office. The term of office for Officers of the Minneapolis Youth Baseball Association shall be two consecutive years. No person shall be permitted to hold more than one Board of Directors position.

Section 4. Elections.

- a) Elections shall take place at the annual meeting. All elections of Board of Director positions shall be by majority vote of all Members present or represented by proxy at the time of the meeting.
- b) No Director shall be eligible for re-election to the Board of Directors unless such Director has attended a minimum of fifty (50) percent of the meetings of the Board of Directors held within the preceding twelve (12) months of the election.
- c) Nomination for President must come from a current Board of Directors member.

Section 5. Filling of Vacancies. In the event that a Board member is unable or unwilling to carry out the duties of their position, the Board of Directors may replace such member by a majority vote upon resignation or termination of that member. The newly elected member shall complete the term of office of the replaced member.

ARTICLE VIII - COACHING

Section 1. Head Coaches shall be appointed annually by the MYBA Board of Directors. The head coach for each team shall be responsible for adherence to the mission of The Minneapolis Youth Baseball Association as well as the Job description and duties set forth by The Board of Directors. Coaches shall be responsible for the actions of their teams on the field.

ARTICLE IX - FINANCES

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Section 1. The Board of Directors shall decide all matters pertaining to the finances of the Minneapolis Youth Baseball Association.

Section 2. All income of the Minneapolis Youth Baseball Association shall be placed in a common Association treasury and the Board of Directors shall direct the expenditures in such a manner as will give no individual or team an advantage over those in competition with such individual or team.

Section 3. The Board of Directors shall not permit the solicitation of funds or property in the name of the Minneapolis Youth Baseball Association unless all of the funds are placed in the Association's treasury or all of the property becomes the sole possession of the Association. Any solicitation of funds in the name of the Minneapolis Youth Baseball Association must receive prior approval by the Board of Directors.

Section 4. The Board of Directors shall not permit the disbursement of Association funds for other than the conduct of Minneapolis Youth Baseball Association activities.

Section 5. No Director, Officer or Member of the Minneapolis Youth Baseball Association shall receive, directly or indirectly, any salary or compensation from the Minneapolis Youth Baseball Association for services rendered as Director, Officer, or Member. This section prohibits the children of any Director, Officer or Member from participating without having first paid the required fees unless a hardship has been shown to the Board of Directors and a waiver has been granted.

Section 6. All money received shall be deposited to the credit of the Minneapolis Youth Baseball Association in a depository designated by the Board of Directors and all disbursements shall be made by check. The Minneapolis Youth Baseball Association Treasurer and such other Officer shall sign all checks, as the Board of Directors shall determine.

Section 7. The fiscal year of the Minneapolis Youth Baseball Association shall begin on the first day of September and shall end on the last day of August.

Section 8. Upon dissolution of the Minneapolis Youth Baseball Association and after all outstanding debts and claims have been satisfied, the Board of Directors shall distribute the property of the Association to such other Organization or organizations maintaining an objective similar to that set forth herein. In the event that no Organization exists that meets the aforementioned criteria, the Association will distribute the property to the Minneapolis Youth Baseball Association.

Section 9. The Board of Directors shall strive to ensure that a minimum of fifteen hundred (1500) dollars remains in the Association's treasury at season's end to provide money for the following season.

Section 10. The Board of Directors may set a Sponsorship fee each year applicable to any organization desiring sponsorship of an Association team. Sponsoring organizations may have their name and/or logo applied to the team's uniforms. No sponsorships will be solicited from organizations or businesses, which promote the use of alcohol or tobacco products. An exception to this prohibition would be an organization of business, which is multi-purpose in nature. In no case will the name and/or logo applied to the uniforms use the words bar, tavern or similar wording promoting alcohol. All wording and/or logos must receive prior approval before being applied to Association uniforms.

Section 12. The President and one other Board of Directors member will make an annual audit of Minneapolis Baseball Association accounts, not to include the Treasurer.

ARTICLE X - GRIEVANCE PROCEDURE

Section 1. Members of the Minneapolis Youth Baseball Association are urged to take precautions to prevent circumstances, which may lead to grievances or protests. Members should attempt to resolve

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grievances informally at the Coaching Level. When this method fails to resolve problems, grievances or protests shall be processed as hereinafter provided.

Step 1. Formal grievances shall be submitted in a timely fashion to the Board of Directors. The grievance shall be placed in writing setting forth the facts on which it is based, the provision or provisions allegedly violated, the individuals involved and the remedy requested. The Board of Directors shall investigate the grievance or protest and inform the Member of the findings within ten (10) days.

Step 2. The Board of Directors shall answer the grievance or protest within seven days and notify the grieving individual in writing, if not present at the Grievance Hearing. It shall be the duty of the Secretary of the Association to reply to all grievances considered by the Grievance Committee or the Board of Directors.

Section 2. No protest or grievance shall be considered on a decision involving an umpire's judgment.

Section 3. The decision of the Grievance Committee or the Board of Directors shall be final and non-appeasable.

ARTICLE XI - AMENDMENTS

Amendments to these by-laws may be proposed by any Board of Director of the Minneapolis Youth Baseball Association and may be discussed at any regular or special Board meeting. These by-laws may be amended, repealed or altered in whole or in part by a two-thirds vote of the Board of Directors at any duly organized meeting provided notice of the proposed change is included in the notice of such meeting.

ARTICLE XII - SAVINGS CLAUSE

These by-laws are subject to law. In the event that any provision of these by-laws is held to be contrary to law by a court of competent jurisdiction from whose final judgment no appeal has been taken within the time provided, such provision shall be voided. All other provisions of these by-laws shall continue in full force and effect.