

# Team Requirements for Canceling a Game

- Normal game cancellation (at least three days prior to the game)
  - Notify [ocl.gamechanger@gmail.com](mailto:ocl.gamechanger@gmail.com) and [ohiochampionsleague@gmail.com](mailto:ohiochampionsleague@gmail.com)
  - Notify opponent
  - Teams and referees will receive a confirmation that the game has been canceled two ways:
    - The game will be canceled in the system resulting in a system generated message
    - An email will be sent from [ocl.gamechanger@gmail.com](mailto:ocl.gamechanger@gmail.com) confirming the cancellation
  - Once the confirmation is received from [ocl.gamechanger@gmail.com](mailto:ocl.gamechanger@gmail.com) the game has been officially canceled
- Expedited game cancellation (the day prior up to 72 hours prior to the game)
  - Notify [ocl.gamechanger@gmail.com](mailto:ocl.gamechanger@gmail.com) and [ohiochampionsleague@gmail.com](mailto:ohiochampionsleague@gmail.com)
  - Notify the opponent
  - Notify the referee(s) assigned to the game (**CANNOT be done in GotSport at this time!**)
  - Teams and referees will receive a confirmation that the game has been canceled two ways:
    - The game will be canceled in the system resulting in a system generated message
    - An email will be sent from [ocl.gamechanger@gmail.com](mailto:ocl.gamechanger@gmail.com) confirming the cancellation
  - Once the confirmation is received from [ocl.gamechanger@gmail.com](mailto:ocl.gamechanger@gmail.com) the game has been officially canceled
- **Emergency game cancellation (the day of the game – but no less than 75 minutes prior to game time)**
  - **Notify [ocl.gamechanger@gmail.com](mailto:ocl.gamechanger@gmail.com) & [ohiochampionsleague@gmail.com](mailto:ohiochampionsleague@gmail.com)**
  - **Text 812-493-3013 and 614-515-9300 indicating that the game is being canceled with**
    - Game date, Game time, Field information (park and field number), Home team/Away team
  - Teams will receive a confirmation through one or both of these methods
    - Text confirmation
    - Game cancellation on the site
  - **Regardless of confirmation from the league, opposing coaches and referees (Referees CANNOT be notified using GotSport at this time!) must be directly notified with “round trip communication being required**
  - Make direct confirmed communication with the opposing team
    - A “round trip” communication path is required (team sends message and opponent confirms that they have received the information via
      - Text, Phone Call/Voicemail, Email (least reliable based on the timeframe)
  - **Make direct confirmed communication with the referee(s) (This Step must be done by the league!)**
    - The same “round trip” requirement described above is required
- **Game cancellation at the field – typically within 45 minutes of scheduled start time**
  - If field is closed by the facility owner (City, etc.), the game cannot be played unless an alternate location can be agreed to by the home team, the away team and the referees
  - If the game is canceled due to unplayable field conditions (the referee will ultimately make the call based on safety)
  - If the field is closed due to inclement weather (rain, sleet, snow, excessive standing water, thunder/lightning, etc.)
  - The referee(s) are to be paid if they arrived at the field before the decision to not play the game could be made
- NOTE: Any time a game has not been canceled properly and/or the referee has not been notified, the referee(s) are to be paid for that game as if he had been played
- NOTE2: If the referees arrive at the field and the game cannot be played or does not get played to halftime or does not get played in its entirety, the referees are to be paid
- Note3: Games may be delayed for up to 45 minutes from the scheduled start time assuming no game follows that game. Once games have been delayed (or would be delayed by more than 45 minutes based on the “30 minute” rule, the game will be canceled. Games must be able to complete within 45 minutes of scheduled time.