

THE PAS MINOR HOCKEY ASSOCIATION
Executive Meeting
August 28, 2007
A & W Restaurant

Attendance: Leona Larocque, Ron Larocque, Holly Bertholet, Leslie Zales, Sara Lacombe, Robert Haukaas, Wayne Yaremko, Todd Rambow, Heath Sawchyn, Angie Quiring, Carolyn Hiebert, Harold Laninga

Regrets: Tammy Paddock, Mike Wulowka, Greg Hunter

Meeting called to order at 7:10 pm.

Approval of Agenda:

Motion: To approve Agenda
Motion made by: Todd Rambow
2nd by: Harold Laninga

Approval of Previous Minutes:

Motion: To approved previous minutes
Motion made by: Carolyn Hiebert
2nd by: Heath Sawchyn

Correspondence: None

EXECUTIVE REPORTS:

Acting President's Report – Wayne Yaremko

- Nothing to report.

1st Vice President's Report – Vacant

2nd Vice President's Report – Robert Haukaas

- Nothing to report.

Secretary's Report – Leslie Zales

- Nothing to report.

Treasurer's Report – Leona Larocque

- Bank deposit of \$23,415 made for registration fees received at first registration, August 23, 2007 (80 kids registered).

Ice Convenor's Report – Ron Larocque

- 3 on 3 schedule completed for this week.
- Hockey development schedule completed for the next two weeks.
- Hockey Fun Day for girls and boys has been scheduled for September 9, 2007.
- September 10, 2007 – Rep Team tryouts can be scheduled.
- KRC are having a meeting with OCN regarding the new User Fee and ice time for TPMH at the GLMC.

Equipment Manager – Heath Sawchyn

- Complete inventory of goalie equipment has been completed. We require 5 sets (1 for Squirts, 2 for Novice, 2 for Atom). Each goalie set is approximately \$1,000, totaling \$5,000 for all 5 sets. We are unable to purchase all 5 sets at this time as we do not have the operating budget approved for the year.

Motion: To purchase 2 sets of goalie equipment for Novice now and possibly purchase the remaining 3 sets once budget has been confirmed.

Motion made by: Todd Rambow

2nd by: Harold Laninga

Motion carried

- Due to equipment going missing each year, we need to develop a way of monitoring use. Heath will develop a formal sign-out system (similar to the library) and we will implement it ASAP.
- A charge account will be set up at Sports Traders for any equipment/supply needs. Receipts will need to be provided to Leona immediately whenever a purchase is made.
- Old sweaters will be bagged and stored in case we need them to free up space in the equipment room.
- Heath will complete a full inventory of the equipment to determine where the need is for jerseys (house league or traveling jerseys) for which leagues/teams. Heath submitted his wish list for new equipment after completing an inventory of the existing equipment. This will be reviewed once our Budget is confirmed for the year.

Hockey Development Coordinator – Greg Hunter

- Regrets

Registrar – Sara Lacombe

- Registrar meeting for the Nor-Man Region will take place in Thompson on September 15, 2007. Sara and Wayne and Ron will attend.

Referee-in –Chief – Harold Laninga

- Nothing to Report

Fundraising Coordinator – Vacant

- Sara Warner has offered to complete the tournament booklet. Sara Lacombe will assist.

Tournament Chairs – Mike Wulowka and Angie Quiring

- Nothing to report.

Coach Coordinator – Carolyn Hiebert

Nothing to report.

Player Advocates – Todd Rambow and Tammy Paddock

- Todd – a complaint was received from a parent during the Northern Hockey Academy (which is not related to TPMH). Todd requested a formal written complaint be submitted in order to address.
- Tammy – regrets

Female Hockey Co-ordinator – Holly Bertholet

- Ads will be in tomorrow for Hockey Fun Night Sunday, September 9, 2007

Old Business:

- AGM follow-up minutes have been completed
- Registration Plans: will be covered under new business
- Coach Selection: will be covered under new business
- 3 on 3/ Hockey Development: Plan is to only run 3 on 3 for one week (this week) and begin hockey development next week (all dependent on registration numbers after the 2nd registration on August 30, 2007)

New Business:

- **Concession:** The Westminster United Church Ladies are in agreement with all of our terms from our counter proposal with the exception of the 25% profit. They again requested 50%.

Motion: To make a counter offer of 35% profit for the United Church Ladies portion.

Motion made by: Ron Larocque

2nd by: Harold Laninga

Motion carried

ACTION: Robert will provide a letter to the United Church Ladies with our offer.

- If accepted, they can have the concession up and running by the end of next week.
- **Registration Review:** Registration went really well. We had 80 kids register at the first registration, August 23, 2007. Due to the new Child Fitness Tax Credit from Revenue Canada, we require more detailed information on our receipts. We will include this information at the remaining two registrations. Sara will revise the receipts for the first 80 kids that registered on August 23rd. KRC will be at the next registration on August 30, 2007 to provide User Cards.
- All kids registered in the 2006/2007 hockey season are able to skate on the ice until September 13, 2007 which is our final registration date. After September 13th, if a child has not been registered for the 2007/2008 hockey season, they will not be allowed on the ice.

- The printer in TPMH Executive office at the rink does not work. We are not able to print anything off the computer.

Motion: To purchase a new printer for TPMH Executive office

Motion made by: Carolyn Hiebert

2nd by: Harold Laninga

Motion carried

- **Registration Winners from Shmokey Nights:** Review of minutes from 2006/2007 season as well as discussion with past president. The winners of the registration discounts will only have to pay \$170 for registration fees for the 2007/2008 hockey season. They are required to pay \$170 (as opposed to free registration) as this is the amount of money they are eligible to have reimbursed from TPMH as follows: \$120 refunded once volunteer hours completed, \$30 refunded through ticket sales \$20 refunded at the end of season when house league jersey returned for a total of \$170.
ACTION: The winners of the registration discounts will be advised at the time they register for the 2007/2008 hockey season.
- **Coaches & Convenors Selection:** We still have a lot of vacant positions that no applications were received for. We will continue to advertise on the bulletin board at the rink and in ads.
- The present process for selection of Rep Team coaches is as follows: a) ads are put out requesting applications, b) coaches submit applications with any accompanying documentation they desire (some submit a resume, some complete the coaches questionnaire) and criminal record check, c) the coach co-ordinator selects a coach selection committee, d) the coach selection committee review all applications and score them and select their choice of applicant, e) all applications and documentation from the applicant and the selection committee is presented to the executive and a final vote is cast.
- We need a more consistent standardized coach selection process. Discussion held and the following suggestions were put forward: a) the coach co-ordinator needs to present their choice of selection committee members to TPMH Executive for approval, b) the coaches questionnaire needs to be available on TPMH website and a mandatory requirement for all coach applicants to submit, c) the coach co-ordinator and the coach selection committee must conduct interviews with each applicant, d) the coach co-ordinator must chair a meeting with the selection committee to discuss and select the coach for each Rep Team, d) the coach co-ordinator will provide all applications and documentation from the applicants and the selection committee to TPMH Executive for final approval.
- A coach selection process manual needs to be developed providing all information above in order to ensure a fair, organized and standardized selection process.
- All applications and documentation from the coach selection committee was provided. Discussion held. Coaches selected for all Rep Teams that had applications submitted as follows:
 - Atom A – Mike Dehoop

- Atom AA – Wayne Yaremko
- PeeWee AA – Wayde Roberts
- Bantam Girls – Wally Quiring
- Midget Girls - Marty Fleury

ACTION: Carolyn will contact and notify all successful and unsuccessful applicants.

- No applications were received for Atom Girls, PeeWee A, Bantam A, Bantam AA, Midget A, Midget AA

ACTION: Leslie will make a poster advising of teams still requiring coach applications and will post at the rink.

Meeting Adjourned at 9:30pm.

Motion: To adjourn meeting.

Made by: Todd Rambow

2nd by: Holly Bertholet