



# Coon Rapids Youth Hockey Association

## Purpose

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

## CRYHA Board Meeting Information

Fill in the meeting details in the below table.

<b>Date</b>	<b>November 27, 2022</b>	
<b>Scheduled Time</b>	7:00pm (called to order at 7:02pm)	
<b>Location/Conference #</b>	CRIC Conference room	
<b>Participants</b>	<input checked="" type="checkbox"/> <b>Dave Schmidt, President</b>	<input checked="" type="checkbox"/> <b>Jessica Ables, Vice President</b>
	<input checked="" type="checkbox"/> <b>Holly Bachman, Treasurer</b>	<input checked="" type="checkbox"/> <b>Kelly Traynor, Secretary</b>
	<input type="checkbox"/> <b>Todd Bushy, Youth Traveling Director</b>	<input checked="" type="checkbox"/> <b>Stacey Johnson, Girls Traveling Director</b>
	<input checked="" type="checkbox"/> <b>Scott Brinkhaus, House/Mite Director</b>	<input type="checkbox"/> , <b>Recruiting and Retention</b>
	<input checked="" type="checkbox"/> <b>Tim Matsche, Traveling Coaching Director</b>	<input checked="" type="checkbox"/> <b>Jermey Johnson, Player Representative</b>
	<input checked="" type="checkbox"/> <b>Deb Pulskamp, Fundraising and Volunteer Coordinator</b>	<input checked="" type="checkbox"/> <b>Jessica Morgan, Communications Coordinator</b>
	<input checked="" type="checkbox"/> <b>Corrie Niska, Mite Coaching Coordinator</b>	<input checked="" type="checkbox"/> <b>Sue Erickson, Gambling Manager</b>
	<input checked="" type="checkbox"/> <b>Mandi DeGrote, Registrar</b>	<input type="checkbox"/> <b>Brian Alphin, Ice Scheduler</b>
<b>Voting Members Present</b>	13 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	

## Agenda Items & Meeting Minutes

Provide details of the agenda items and related meeting minutes (*see Motions Made section for motion details on Agenda Items noted with an (\*)*).



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#	Agenda Topic	Board Position	Board Member	Agenda Item0
1	<b>Attendance</b>	Secretary	Kelly Traynor	<b>Roll call</b>
2	<b>Agenda</b>	President	Dave Schmidt	
3	<b>Meeting Minutes</b>	President	Dave Schmidt	<b>October 2022</b>
4	<b>President Report</b>	President	Dave Schmidt	D10 and Minnesota Hockey are all over at the rinks this season. Make sure players and parents are being respectful.
5	<b>Treasurer Report</b>	Treasurer	Holly Bachman	<p><b>Significant Changes-</b> None</p> <p><b>Revenue Sources-</b> Registration and Gambling</p> <p><b>Employees (new/terminated/resigned)-</b> N/A</p> <p><b>Process and Controls-</b>N/A</p> <p><b>Identified Risks-</b> N/A</p> <p><b>Annual Audit (preparation, status, presentation)-</b> N/A</p> <p><b>Operating Budget Review-</b></p> <p><b>August 2022 Financial Statements*</b></p>
6	<b>Gambling Report</b>	Gambling Manager	Sue Erickson	<p><b>Significant Changes-</b> N/A</p> <p><b>Gambling Sources (sources, sites, upcoming events, etc.)</b></p> <p><b>Employees (new/terminated/resigned)Donations (amount/to whom)-</b> N/A</p> <p><b>Process and Controls-</b> Sound system at Scoops still having issues</p> <p><b>Identified Risks-</b> UBIT Audit found that they did not like the way we recorded \$20,000 in Bingo receipts. We had to amend the 6/30/21 financials which caused an additional tax of \$2,183 for MN Revenue and \$6,657 for Federal</p> <p><b>Compliance (rules, regulations, star rating) -</b> 3 Star rating</p> <p><b>Annual Audit (preparation, status, presentation)-</b></p> <p><b>Gambling Financial Review-</b></p> <p><b>August 2022 Gambling Activities and Related Expenses*</b></p> <p><b>September 2022 Estimated Gambling Activity and</b></p>



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		Vice President	Jessica Ables	<b>Admin Committee-</b> Talked about having the board registrar in Sports Engine. Also Talked about having an apparel pick up day at the rink.
		Traveling Director	Todd Bushy	<b>Hockey Operations Committee - N/A</b>
8	<b>Old Business</b>			Girls Traveling Director
9	<b>New Business</b>			
10	<b>Good and Welfare</b>			Youth Night for both the Boys and Girls High School teams. December meeting will be Monday 12/26/22.
11`	<b>Adjournment</b>	President	Dave Schmidt	

## Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	<b>Agenda-</b> November 2022	Kelly Traynor	Jeremy Johnson	No	Yes
2	<b>Meeting Minutes-</b> October 2022	Kelly Traynor	Jeremy Johnson	No	Yes
3	<b>Treasurer Report-</b> October2022 Financial Statements	Dave Schmidt	Kelly Traynor	No	Yes
4	<b>Gambling Report-</b> October2022 Gambling Activities and Related Expenses	Kelly Traynor	Jeremy Johnson	No	Yes
5	<b>Gambling Report-</b> November 2022 Estimated Gambling Activity and Expenses	Kelly Traynor	Jeremy Johnson	No	Yes
6	<b>Gambling Report-</b> October 2021 Gambling Activity Comparison	Kelly Traynor	Jeremy Johnson	No	Yes



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7	<b>New Business-</b> \$25,000 Donation	Kelly Traynor	Jeremy Johnson	No	Yes
8	<b>New Business-</b> Girls Traveling Director Stacey Johnson	Kelly Traynor	Jeremy Johnson	Yes	Yes
9	<b>New Business-</b> \$100 Christmas bonus for gambling employees except Gambling Manager	Dave Schmidt	Tim Matsche	No	Yes
10	<b>New Business-</b> Up to two manager will receive full volunteer credit for the season	Jessica Morgan	Tim Matsche	No	Yes
11	<b>Adjournment-</b> November 2022 Board Meeting (9:22pm)	Dave Schmidt	Tim Matsche		

## Key Decisions Made

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1		

## Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



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Balance Sheet  
As of October 31, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	100,081.79
11810 Spire Main Checking Account	149,138.56
<b>Total Bank Accounts</b>	<b>\$249,220.35</b>
<b>Total Current Assets</b>	<b>\$249,220.35</b>
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
<b>Total Fixed Assets</b>	<b>\$6,800.00</b>
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
<b>Total Other Assets</b>	<b>\$ (6,496.63)</b>
<b>TOTAL ASSETS</b>	<b>\$249,523.72</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(138,016.28)
Net Revenue	105,716.51
<b>Total Equity</b>	<b>\$249,523.72</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$249,523.72</b>