



PO Box 508
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(218) 732-9179
www.prhockey.com

**Park Rapids Amateur Hockey Association
Board Meeting Agenda
November 14, 2011**

Norita Smith, President
Krista Hesby, Vice President
Diane Johnson, Treasurer
Ed Moren, Past President
Mike Johnson
Rick Bravo
Clayton Hoyt
Neil Powers
Mark Carlstrom
Lance Crandall
Heidi Pachel, Secretary

1. **Call to Order:** By: Diane Time: 6:04 PM
2. **Agenda Approval:** Diane/Krista M/S/P
3. **Approval of regular Secretary's Minutes of October 24, 2011:** Mark/Krista M/S/P
4. **Treasurer's Report:** approval of the treasurer's report Mark/Krista M/S/P
5. **Gaming Report:** Monthly gaming report, Gun raffle report. Approval of expenses listed on the LG1004 Report Krista/Neil M/S/P
 - a. BSU game Saturday the 28th of January
 - b. Received a citation from gaming for \$600 for failure to expend funds for 2 years in a row – reasons for this not occurring: 1) things not in a stable state when he took over & 2) general state of the economy
 - c. Clayton has submitted his resignation as gaming manager
6. **Old Business:**
 - a. Letter to MN Hockey – review the letter as written, approval of the letter to be sent
 - b. Arena – surprise visit by the health dept for our air quality was .9, should be .5 or lower, has a few things we need to follow through with – fix the Zamboni, the ventilation system needs to have the louvers fixed – this was done today, 5 days of consecutive good air report to the state. Next year new air quality rules come out. There is a new tool out there that we should look at getting for testing air quality.
 - Replaced all dasher boards this year, we have 2 broken dasher boards, kids in the building playing in the bleachers & the kids on the ice are shooting pucks at them. These all happened during captains



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practices. We need to talk to the Varsity coaching staff so they know what they are addressing. Moved this issue to the HDC committee to investigate.

- Kids being dropped off at the rink 3 hours before their practice – have the coaches address this with their kids
- c. Referees – Lance reviewed game payments to our referees. We pay on levels - 1 \$30, 2 \$35 and 3 \$45. Lance presented some comparisons we are very comparable, maybe a little high.
- d. Org chart – when we have some time we should try to simplify a little bit, can talk about at the next meeting
- e. Pictures – scheduled for Saturday, problem with boys varsity & bantams. We were given some alternate dates, will probably have to be the end of December.
- f. Mini-mites need to be split into 2 teams w/the same coaches – Patty will be taking care of this
- g. High school - waiting on signatures from Walker yet & we need to get an AED.

7. New Business:

- a. First Responders – has spoken with Hubbard 1st Responders, communication was not great. Are on board for this season again.
- b. Advertising/Sponsorships – got an email from Steve has sent out emails \$10,700 if everyone send in their \$, \$18,000 if all spots were filled. This will be Steve's last year working with the advertising.
- c. Concessions – did have one applicant who was interested in the part-time concessions position, can work evenings Trisha proposed that we hire Sara Lowry at minimum wage for 6-15 hours, can start right away. Diane/Krista M/S/P Proposal for additional merchandise in the concession approve the proposed order & \$200 spending limit Mike/Heidi M/S/P
- d. Pro-rating fees if they need to be refunded – address all to Diane
- e. Will need an advertising person & treasurer for next year

8. Next Meeting date is November 28, 2011 at 6:00pm Board Room, second floor.

***Meetings are scheduled for every 2nd and 4th Monday of the month unless otherwise noted.**

9. Adjournment: Diane/Ed M/S/P TIME: 8:13pm