



# BOARD UPDATE

Chaska Chanhassen Hockey Association (CCHA)

Sept. 19, 2011 Board Meeting Minutes

Victoria Field House 7:00pm – 9:00pm

## **In Attendance**

Brian Charchenko – President\*  
Mike Clauson – Vice President  
Tracy Langheinrich – Treasurer\*  
Jon Hinze – U12, U14 Girl's Program Commissioner  
Matt Smalley – U6,U8,U10 Girl's Program Commissioner\*  
Tom Opheim – Bantam Co-Commissioner\*  
Jeff Weyandt – Bantam Co-Commissioner\*  
Ken Palattao – Pee wee Commissioner  
Kris Hansen – Squirt Commissioner\*  
Melissa Horn – Mite Commissioner\*  
Nick Smith – Termite Commissioner\*  
Kyle Billadeau – Accountant\*  
Jennifer Kinneman – Webmaster  
Tracy Welch – Key Volunteer\*  
Tara Amrhein – Key Volunteer\*  
HDC Member – Pat Wise\*  
Joyce Thomas- Volunteer Coordinator\*  
Annette Stockland- Registrar\*  
Tony Kucera- Goalie Equipment Manager\*  
Beth Mason- Equipment Manager\*

**Meeting Call to Order** - (7:08pm) – Brian Charchenko ; Second Tracy Langheinrich

**Approval of Aug Meeting Minutes – Approved via email in August**

**Open Forum –**

1. ADM Body Checking Clinic training will be hosted by CCHA
2. Mr. Smalley is getting 20 Cesna small aircraft tires for use with our lower levels! WHOOT WHOOT!

**HDC:**

1. Review of Boys Tryout document. Presentation of changes requested and discussed thoroughly. Draft will be sent out for vote within 24hours so that we can post asap.
2. Jesse to send Flex coach proposal to Treasurer for approval.

## **Review of Financials - Kyle**

Level player paid/unpaid balances were given out to each level commissioner for review

Bank statement sent around for review

Tax filings are coming up. Review of new laws for filings

Concessions: Up and running; need a new stainless steel table- estimated \$800; Watson's want to buy our old fryers.





# BOARD UPDATE

Motion made by Tracy Langheinrich: to allow kyle to purchase a stainless steel table not to exceed \$900; give permission to sell fryers; second by Brian Charchenko; APPROVED

## Ice Situation – Kyle

Ice split 57% CCHA; 43% Minnetonka

Team Designations:

U10 A B

U12 A B

Squirts A, BBB, CCC

PEEWEEES A B1 B2 B2 CC

BANTAM A B1 B2 C – possibly another C

## President Report

1. Jerseys will be ready in 2 weeks. We will have samples at Tryouts.
2. New practice jerseys for Squirt, U10, PeeWees, U12 donated by USA Hockey
3. Team Pictures should be confirmed in the next 2 weeks. There will be a Saturday in Nov and in Dec.
4. Tryout coverage discussed-
5. Fridge for tryout room- Annette will bring Wednesday; We will stock beverages versus doing coupons

## Vice President Report

1. Attended HDC monthly meeting and tracked minutes.
2. Attended tryout committee meetings and updated the Boys / Girls Tryout Process documents. HDC has approved, ready for review at board meeting
3. Attended D6 meeting, and tracked minutes which mirrored the President's D6 annual agenda / minutes.
4. Created a Coaches Reimbursement / Education Policy – in review process for approval.
5. Attendance Policy - created a rough draft

## Treasurer Report

1. Unpaid balance report
2. Scholarship request update
3. Parent Meeting templates- please send in your level information

## Commissioner's Reports:

### Termite Commissioner Report- Nick

All is good; skate day was a huge success

### Mite Commissioner Report- Melisa

Confirmed 4 outside games per team; all other games played in-house

### Girls U8/U10 Commissioner Report- Matt

HTC website is stating they are no longer taking off season sessions. What are the options for Girls dryland training?

Working with Gophers for a girls event

Matt did 13 of 18 new CEP modules- took him 5 hours & 14 min





# BOARD UPDATE

## **Squirt Commissioner Report-Kris**

Still working on tournaments

Numbers look good

## **U12 / U14 Girl's Program Commissioner Report – Jon- missing, Pat Wise reported**

14U Co-op with Burnsville is ready to go. CCHA controlling party, 75% in CCHA rinks and 25% Burnsville rinks  
Motion to approve, Brian Charchenko, Jeff Weyandt second, APPROVED

12U no waivers will be signed

Request to host the Minnesota Whitecaps Game. Motion by Tracy Langheinrich, Seconded by Matt Smalley;  
APPROVED

## **Pewee Commissioner Report- Ken missing, nothing to report**

## **Bantam/Jr Gold Commissioner Report – Jeff & Tom**

Interest in having a Jr. Gold team by players

Working closely with the high school coaches

## **Key Volunteer Reports**

### **Registrar: Annette**

Player Registration and the Waiver of Liability (check the box) are on-line

Birth Certificates: We have most of them except new players, Termites and Mini-mites and Mites. Still a must to have on file.

**Team Managers** will need to issue and collect the following: (I will be providing these docs via email to the team mgrs as they are named. The signing and collecting usually happens at the team parent meeting)

Player Code of Conduct Form

Parent Code of Conduct Form

Consent to Treat Form

NEW this year for parents will be a Concussion Awareness article and acknowledgement signature required (this is a State of MN requirement)

## **Coaches**

Register & Background Screening process (on-line)





# BOARD UPDATE

On-line coaching module for level they are coaching

New: No CEP card collection - tracked on-line - be sure current for the level coaching and that it is not expired

## **Locker Room Attendant(s)**

Must identify Locker Room Attendant for each team

Background Screening process (on-line)

## **Team Managers**

Register & Assist, issue and collect documentation and roster signatures by Registrar due dates

## **Fundraising: Treacy**

GOLD cards are in – next pick up is at the Parent Meeting

## **Equipment Manager: Beth**

Approved to go ahead and order pucks, puck bags and first aid kits

## **Goalie Equipment: Tony**

All equipment is in.

Discussed the need for new equipment and the ability to buy some each season. Quotes from 2-3 suppliers are needed to purchase new equipment. Tony will provide to board in the next week.

## **Volunteer Coordinator: Joyce**

Every single player family needs to sign up for their volunteer profile EVERY year.

Golf outing hours need to be posted.

## **Apparel Coordinator: Tara**

Kick off at Skate day was extremely successful.

57 families made purchases; 47 Motion pieces; 37 EQ3 pieces; 48 Hoodies were the #1 seller; 22 Baseball

Hats= TOTAL SALES: \$6907.00

## **Tournament Director: Tara**

7 Squirt C Teams (3 CCHA, Minnetonka, Edina -?, Omaha, St. Michael); 3 PW C Teams (2 CCHA, Minnetonka)

Checks from all but the Omaha team; Vendors are confirming; Pricing on trophies; Medics are confirmed; Working to find more teams; D6 Tournament directors meeting tonight

**Meeting Adjourn – 9:50pm – Motion to adjourn by Brian Charchenko – second by Kris Hansen**

