



AC Girls High School Hockey
Booster Club Meeting Minutes
Monday, May 6, 2024
New Hope Ice Arena New Hope, 7:00 pm Room 1

Attendance:

Name	Position		Name	Position		Additional Attendees
Rick Mack	President	X	Susan Otto	Treasurer	X	
Lisa Reberg	Vice President	X	Jackie Thoennes	Secretary	X	
Matt Cook	Head Coach	X				

May Agenda:

1. **Budget 2024-2025 approval**
 - a. Motion was made by Rick Mack to approve 2024-2025 Season Budget
 - b. Second Motion Susan Otto
 - c. Motion passed unanimously
2. Identify candidates for other volunteer (non-voting) positions:
 - a. **Event Coordinator:** manage and organize events during the season, direct volunteers.
 - i. Rick: talking with Laura H, Anne M and Aaron Zimmerman
 - b. **Volunteer/Game Day Ops Coordinator:** set up and manage SignUp Genius shifts for Game Day Ops and events.
 - i. Rick: Reach out Laura H and Erica Cooper
3. **STP for summer**
 - a. Matt will provide this info and dates before next meeting; has all the pieces arranged
 - i. Waiting to confirm times with Alley for Fridays
 - ii. Waiting to hear from Cooper HS to use track field; might need to have it at AC?
 - b. Rick will put forms together
 - c. Erinn will update STP page on website
 - d. Jackie will add events/dates to calendar
4. **Update on 2024-25 game schedule added:**
 - a. 11/30/24 game vs Shakopee-away
 - b. 12/14/24 Youth Day? Matt checking with Norm- Jackie talked to Norm 05/19/24 and he told me this is a yes.
 - c. 12/20/24 Alumni Game
 - d. 01/16/25 Teacher Night
 - e. 02/04/25 Senior Night

Start here w/ revisions for June agenda (remove done items and add any new items)

President Report: Rick

New Business:

1. None

Old Business:

1. **Future/2024-2025 season:** For Center Ice room: proposal to get a sign to advertise the room is open for family/fans/players, will keep cost under \$50

Vice President Report: Lisa Reberg

New Business:

1. **Future/2024-2025 season:** Fundraising idea:
 - a. Lisa will check Frankie's pizza to see what percentage/dollar amount we can get back after sale

Old Business:

- Lisa to deliver posters and yearbooks to sponsors during spring months (before school is out)
 - Review google drive for sponsors for next season
 - Collect yearbooks from storage room in the back of locker room 1

Treasurer Report: Susan Otto

Bank Status:

- P & L Balance: (\$869.99)
- Current Bank Balance: \$18,711.96
- Outgoing since last meeting:
- Incoming since last meeting:

Old Business:

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Coach Report: Matt

New Business:

- Fundraising thoughts:
 - Golf Tournament fundraiser vs doing a coupon card fundraiser this year. Think about what fundraisers we want to do for the season, Coach Matt would like the girls to be involved in raising the money
 - Matt: meet with Alex/working on coupon card-
 - Matt: working on date for golf tournament
 - Guaranteed fundraisers: Holiday Classic tourney, and the youth girls tourney that we do the volunteering for
- Scrimmage Fest in Shakopee, November 2nd (similar to 2023 event for details)
 - Needs to be added to calendar, Matt should confirm dates first
- Matt: book bus for November Team Trip
- Suggestions to the city:
 - Need new dryers in the women's south rink main locker room. (or install paper towel dispensers)
 - Fix rink heaters on the bleachers side of the south rink.

Old Business:

- 2024-25: new equipment needs:
 - Helmet Stickers and numbers, last got them from Letterman
 - Lisa Reberg ordering 4/sets number stickers(\$100) and 3 sheet w/100 wing stickers (\$300)
 - New stick wraps for incoming players
 - 4/8/24: Allison sent contact info for Stick Bandit to Lisa Reberg
 - Need to wait for Fall to place the order, need roster names and numbers
 - Matt will do inventory of equipment needs for the budget meeting:
 - New bags
 - CCM Jackets (need to get jacket order done early in the summer)
 - New gloves (down to 3 in size 12 and need more of them)
 - White jerseys to replace upcoming year's senior's jerseys (replace them 1 yr ahead of schedule)
 - Lisa: checking with sponsors regarding warm up jersey
- 2024-25 Game Schedule
 - Matt coordinating with new youth director to figure out a saturday for Youth Night
 - Home Game (vs OPC) scheduled for 12/14: need to adjust time of game to fit into Youth Night schedule??
- 2024 Holiday Tourney: Hastings took Princeton's spot, all 7 teams signed contracts (*Larry/AHS AD will deal with the contracts*)
 - Next year's Dates: 12/26 - 12/28/2024 (dates are on the calendar, need 2024-25 season tags added)
 - Raised fee to \$1250, none have paid yet*
- Matt: game schedule using times for week games JV start time 5pm and Varsity start time 7pm for Saturday games using JV start time 1pm and Varsity start time 3pm, will update times when needed

Future/2024-25 Season:

- Next year's bus trip: Rock Ridge (Eveleth area) and Hibbing, November 22- 23, 2024
 - Need Player and Parent Hotel coordinator
 - Needs to be added to calendar

Secretary Report: Jackie

New Business:

- Jackie: Contact Matt Remore (Rink manager) to confirm meeting room reservations for booster meetings for July (7/8 - room 2) and August (8/5 - room 1) meetings
- Update on 2024-25 game schedule**
 - Jackie will add to the calendar after the 2024-2025 season for JV and Varsity gets added to the website.

Old Business:

- Updates to Google Shared Contacts lists (Allison)**
 - Added senior parents' emails to Alumni Parents shared group
 - Added personal contact info for the seniors to the Alumni shared group
- Conduct training session on managing the website
 - tags and getting upcoming season added to the tag list
 - Allison: 4/8/24 sent email to Matt Rappaport to get these added, cc'd Jackie
 - managing pages based on what's happening in the season
 - Updating pages in a timely manner
 - Adding links for in-season photos (social media person) to main page
 - adding monthly minutes (secretary) to Booster Board page
- Timetable for transitioning out of secretary role> work with Jackie
- July 2024 booster meeting: moved from 7/1 to Monday, 7/8 to avoid 4th of July holiday
- Allison set up new 2024-25 Season docs in shared Google Folder ([AC HS Girls Hockey](#))
 - [2024-25 player list](#)

Future Items:

- Suggestions to the city:
 - Need new dryers in the women's south rink main locker room. (or install paper towel dispensers)
 - Fix rink heaters on the bleachers side of the south rink.

Social Media/Website: Erinn & Jackie

Website/Calendar updates

- Calendar: Alumni game scheduled for 12/20/2024, 7pm:**
 - Date has been added to the schedule
 - The event needs the 2024-25 JV and Varsity season tags added to it once the tags are available on the website
 - The youth association's webmaster needs to add them

Website/Pages updates

Social Media posts

- Finish posting the rest of the end of the season awards/banquet stuff

Next Month - June Agenda (Monday, June 3rd - Location NHIA, mtg rm [tbd]):

- Vote on 2024-25 season budget
- Review 2024-25 schedule - start thinking about special event nights (Senior Night, Teacher Appreciation, Girls Youth Night), get them assigned to game/dates by August meeting
- STP - follow up on forms, updates to website page
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Future agenda items:

- May:** discuss Fundraisers for the season.
- May/June** booster schedule: pick the date for the alumni game on December 12/20/24. The rink mgmt wants us to ask for this ice in June/July) and book meeting room 1 for the after skate pizza party

- a. Contact Youth Association Webmaster to get 2024-25 season JV and Varsity Tags added to website and attached to Girls HS hockey main tag

- b.
3. **June:**
 - a. order CCM Parkas from All Star - order replacements (estimate the # we would need to order)
 - b. Decide on fundraisers;
 - i. If Golf Tournament is included, find an event coordinator and start actively planning event, contact New Hope Golf Course to secure a date
4. **July:** call Matt Remore at NHIA and book out meeting room 1 for all booster board meetings for the 1st Monday of the month for the upcoming season (switch to room 2 for months where we meet on the 2nd monday due to holidays, b/c youth meets in room 1 on those days)
 - a. Add dates to the 2024-25 schedule for the season
5. **August:** Assign dates for special events dates. Once assigned, email Mark Severson and Matt Remore at the rink with the schedule, and book meeting room 1 for each event night.

2024-2025 season:

Proposed Capital improvements for locker room (Rick and Matt) > Look at [KJ Branding](#) site for examples

1. Initial budget: \$7000 initially in 2023-24 budget (from previous fundraising efforts) for a long term capital improvements/goal(s)
1. Spent in 2023-24 Season: \$3405
2. No more spending out of this budget in this fiscal year
3. **Have \$3600 approx to carry over to next season's budget (2024-25)**
4. Proposed updates to both locker rooms:
 - a. Done in 2023-24 season:
 - i. Updates to electrical system/wiring (done in 2023-24)
 - ii. Door wraps (joint project with boys team)
 - iii. Speakers, fridge, fan, dehumidifier.
 - b. Future improvements:
 - i. Stick shelving area: [Ask to break out those stick areas for building this year](#)
 - ii. Rolling carts for Sparks machine, tape, etc.
 - iii. New stalls
 - iv. New stick racks
 - v. New weight rack in JV room
5. Project Progress:
 - a. July 2023, Rick drafted proposed plan for remodeling
 - b. Fall 2023: Rick Sent plans to 2 millwork contractors, will reach out to 3rd, awaiting numbers
 - c. 1/8/24: No more spending on this topic this season
 - i. Rick got numbers back from contractors.
 - ii. Rick: Contact Rink > put kick plates back on the newly wrapped locker room doors, the rink should have them from when they took them off or buy new ones. Make sure they all are uniform in size.
6. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.
 - a. Lisa Reberg will look at grants when plans are more finalized
 - b. *LR, MC and RM to meet and review plan and get overall budget together*