



General Board Meeting Minutes March 21, 2010

1. The general board meeting of the Shakopee Soccer Association was called to order at approximately 6:10 pm at the Shakopee Library by Mark Teslow.

Present: Mark Teslow, Darla Teslow, Patti Isensee, Michele Monroe, Aaron Teslow, Jon Poppen, Tom Temple, Julie Maynard-Johnson, Ben Kroll

Absent: Tom Bailey, Robert Harder

Guests: none

2. **Agenda:**

- Agenda reviewed with no modifications. Approved by consent.

3. **Approval of minutes:**

- Meeting minutes from March 7, 2010 were reviewed. Approved with correction to Guest names. Add Melonie Kroll.

4. **Director of Coaching Report:** Jon Poppen

- Coach Meeting coming up on Tuesday, March 23.
- MYSA Parent PACT Meeting on Saturday, April 10. We need to inform the Rec coaches of this meeting.
- We need to send the "Background Check Email" to the Rec coaches soon.
- Reminder that older youth players can receive volunteer credit if they help with Rec
- Any comments on Winter Training/Futsal? People were happy with it.
- Juggling "club" will be instituted this year within SSA with gifts as the kids hit specified levels of juggles with a T-shirt given at the 3rd level for each age group.

Boys Director: Robert Harder

- No report, absent

Girls Director: Michele Monroe

- April 24 Mandatory Coach/Manager meeting at Prior Lake High School. We are to have our Field Director there all day to help assist with reschedules. Will send an email to all coaches/managers reminding them of this meeting, giving them the appropriate time info:
 - U9/10 12:30-3:15pm
 - U11-U13 1:30-4:30 pm
 - U14-U19 3:30-5:45
- All Team Managers have received an updated report from Patti showing who still needs to turn in Volunteer Checks, Birth Certificates, or Balance Owing (they have to call Patti for \$amount)

Recreational Director: Julie Maynard-Johnson

- Still receiving LOTS of requests from parents.
- 300 kids have registered.
- Flyer went out through the schools on Monday of last week.
- Would like to keep registration available until April 8, with no guarantees after April 1.
- Ages 5-6 are coed, the rest we plan to split boys / girls.



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- Rec will be on Sunday on Tournament weekend (May 23). No Rec program on Memorial Day Weekend.
 - Patti will send updated info to Julie on April 1.

5. **Director reports:**

President:

- All scholarship requests submitted have been approved. Patti will communicate dollar amount owed when they call to inquire on balance.
- Motion made by Michele that SSA would purchase a cell phone for the SSA Club Administrative Assistant in place of the voicemail number we currently use. Darla seconded. Motion passed. Cost will be approx \$30/month vs. the \$12/month we currently pay.
- Mark will put Melonie Kroll on the SSA Bank Account as a signer so she can pay for Concession Stand items with an SSA credit card, including shopping at Sams. Will have Darla put Melonie and Ben on the SSA Sam's Club Account.
- Mark has been asked by MYSA and Shakopee High School to help with an after school soccer program for at-risk youth due to a growing gang problem in Shakopee. Mark will meet with Shelly Orr (MYSA) and school officials this coming week. Mark asked the board if we would support this venture and the consensus was "yes."

Treasurer: Open

- Mark reported that the account balance is healthy, however we have some large bills coming in from MYSA now that we've registered our coaches. Players will be registered soon, which will trigger another large bill from MYSA.

Registrar / Admin Assistant / Volunteer: Patti Isensee

- Have been maintaining good records and have now sent updated rosters to coaches including what players owe birth certificates, volunteer checks, and balances. Future updates will not include an updated roster, but rather just the new information
- Paying MYSA bill.
- On vacation for a week over Spring Break – but will bring computer with and keep on top of Rec registrations.
- 14 Teams have registered for the Tournament so far. Two Shakopee teams have paid in full, and we need to reimburse them for the 50% discount amount. Need to email all Shakopee teams U9-14 with the discount code for registration.
- Field clean day will be on April 17, 2010. Darla will re-confirm this date with the City as they will be providing bags and gloves.

Communication Coordinator: Tom Temple

- Submitted a spring rec flyer to the city for school distribution. Sherry Dvorak found it in her Junk Mail and put it in the Red Folders this past Monday.
- Kicks Camp flyer will go out after Spring Break.
- Still need to order new field signs.
- Updated the MYSA website regarding our Tournament on May 22.
- Mark will follow up with MYSA regarding email contacts for the tournament.
- Tom and Julie met with CLIX Photography regarding team pix for rec and travel. Very impressed with their "promises" – 1 week delivery time! Scheduled for April 24, but after discussion, will see if they are available May 1 for travel teams since all coaches/ managers



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should be at Mandatory Meetings all day. If they'll allow us to have 2 photo days, we'd like to leave Rec on April 24.

Referee / Field Director: Darla Teslow

- Referee classes are complete (in Shakopee). The last class had 40 participants! That's high.
- Field schedule is complete except for Street Soccer – will get those dates off the SSA website and will then forward to Jon, Michele, Robert, Patti, Ben and Mark. Final schedule will be produced once games are scheduled and entered into the calendar. Will be swapping 6B and 6C schedules to put minimal traffic on 6B due to its condition.
- Will double check with the City about the ODP District Select rain date of May 2nd.

Equipment Director: Aaron Teslow

- All teams have their equipment except Mike Ceola (found out he doesn't need any) and Mike Hoffman (will deliver to him at 6pm Monday at Sweeney).
- Next project is to get equipment ready for Rec Trainers.
- Will be working on coach shirt orders, new ball orders, and miscellaneous additional equipment such as first aid kits, ball pumps, clipboards, icepacks, etc.

Concessions Director: Ben Kroll

- Need to obtain Sam's club membership and VISA card for SSA account in order to place concession stand orders. Mark said he'd take care of this.
- Vistar would like to prepare some samples for us to see if we want to expand our food selection. Ben will check with Vistar to see if they can make it to our next Board Meeting. He'll see if we can do this at the Complex (where our next meeting is scheduled) or if we will need to do this at his house – and host the next meeting.

Tournament Director: Tom Temple

- 14 Teams have registered.
- T-shirts are ready to go online, we just need the logo.

Secretary: Tom Bailey

- See attached report.

6. **Adjourn Meeting:**

Motion to adjourn at 7:10 pm by Darla Teslow, second by Michele Monroe, Ben and Aaron ☺
Motion passed unanimously.

Next meeting April 11, 2010 at the Shakopee Soccer Complex at 6:00 pm (possibly at Kroll's).

Minutes submitted by:
Darla Teslow
Substitute Secretary



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Registrar Report

General Board Meeting

Submitted by: Patti Isensee

Date: 03/21/2010

Paying the big MYSA bill for all travel teams and players.

Sending out an updated roster to all teams

Continuing to update rosters with updated info daily

Rec registrations took off after latest e-mail and red folder flyer

Little bump with travel registrations

I will be on vacation march 27th thru April 4th. I will bring laptop to keep on top of e-mails and will keep picking up phone messages as often as I can.



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Secretary Report

General Board Meeting

Submitted by: Tom Bailey

Date: 03/21/10

President - Mark

1. none

Treasurer – open

1. Tax return due May 15, 2010

Secretary – Tom B.

1. Added April – Aug. board meetings to the calendar.
2. Reserved indoor space for team pictures (rec & travel), April 24 at Sun Path from 7:30 am – 5:00 pm
3. Received gym time for April.
4. Have we confirmed TOPSoccer meeting date?

Registrar – Patti & Mark

1. Need to coordinate refund information on the online registration form, Refund Request Form and SSA Handbook.
2. Confirm spring rec. registration payments.
3. Submit spring rec players to the city, April 15.
4. Submit spring rec players to MYSA.
5. Need Kicks Camp online registration form.

Communications Coordinator – Tom T.

1. Need to distribute Kicks Camp flyer to schools.

Director of Coaching - Jon

Boys / Girls Directors – Robert and Michele

1. none

Recreational Director - Julie

1. Spring rec registration ends April 1, 2010
2. Verify equipment needed.
3. Recruit coaches, create teams, create game schedule, order t-shirts.

Referee Director & Field Director – Darla

1. Issue outdoor practice schedule to coaches and Age Group Trainers. Issue schedule by March 20th.
2. Verify field layouts, travel and rec.
3. Referee background checks
4. Field clean up April 17.

Equipment Director – Aaron

1. none

Volunteer Director - Patti

1. Maintain volunteer schedule (Dibbs)

Concession Director – Ben

1. none



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Tournament Director – Tom T.

1. Marketing, flyers, mass email
2. Tournament planning...t-shirts
3. Need to set up an online store for the festival.