



River Falls Youth Hockey Association

November 8th, 2009 Board Meeting Minutes

Date: Sunday November 8th, 2009

Place: Wildcat Centre

Board Members Present: Mike Kealy, Tom Magill, Dan Briese, Marc Harer, Jon Benusa, Lisa Woiwode, Tracey Laesser, Pat Dolan, Dave Buck, Jesse Getzie and Kent Manglitz (Phone as needed)

Board Members Not Present: Karl Erickson

Guests: Jody Christensen, Mike Morrison, Carlie Christensen, Andy Halverson

Notes taken by: Marc Harer

Meeting called to order @ 6:00pm by Mike Kealy

Approval of meeting minutes from October 11th, 2009 Board meeting

Jon Benusa motioned to approve the minutes with the amendment to remove Jim Armogost as a U10 coach indefinitely. Lisa Woiwode 2nd motion, approved.

HOCKEY OPERATIONS

Team Roster Finalization

- Roster finalization with WAHA required to be 100% accurate and completed by December 1st.
 - This needs to be started now with the goal of completion by the end of this week (Friday November 13th)
 - It is likely there will be revisions needed and signatures redone prior to completion.
- The registrar will generate team rosters based on the information from the ACE and/or Team Managers
 - *Andy Halverson* will provide *Natalie Benusa* with rosters.
 - *Natalie* will then provide *Andy* with the rosters to be provided to the team managers.

Directors, Coaches and Managers

- Coaching cards need to be updated.
 - *Andy Halverson* will contact coaches and update list.
- Background Checks
 - *Andy Halverson* will contact the City of River Falls to determine if they can assist with the background checks of all directors, coaches and managers.
 - *Andy Halverson* will also contact Jon Zevenberger to discuss how Baldwin handles its background checks.

- WAHA may offer assistance with this as well.

Goalie Ice Time

- **Bill Cogio** would like to work with the association goalies during the Squirt or Mite practices like in the past year.
 - The Board will consider offering ice time which is not currently scheduled for **Bill** to provide instruction to the goalies in favor of building up the association's goalie program.

Mite and Atom Jersey's

- **Dave Buck** has ordered jersey's and expects them to be done in 1 – 2 weeks.

Roster up requests

- Mite to Squirt
 - Mites are TBD and will be provided by **Kent Manglitz**
- Squirt to Pee Wee B
 - The following skaters will be double-rostered from Squirts to Pee Wee B. These skaters will play with the Pee Wee B team as needed and as requested by the Pee Wee B coach.
 - Nick Speckman
 - Michael Sylla
 - Max Marrow
 - Jordan Halverson
- U10, U12, U14
 - River Falls skater movement needs to be reviewed with the coaches and ACE to make sure of proper documentation
 - Baldwin skaters fall under the Baldwin policy.

Ice Schedules

- There needs to be good communication between the coaches and the scheduler to ensure that changes are updated accordingly. This is especially important with last minute changes and shared ice changes.

BUILDING OPERATIONS

Ice

- All going well at this point with respect to ice and compressors
- **Jon Benusa** has scheduled a vendor meet to review the overall operations of the refrigeration systems with focus on the dehumidification system.

Schedules – who is handling these items? Status?

- Housekeeping/Cleaning – Candace Mailand
- Concessions – Stacy Norman
- Zamboni – Mike Morrison
 - It is the responsibility of each team to complete the ice resurfacing at the END of their session.
 - Training will take place on November 13th at 8:00pm at the Wildcat Centre.
 - This ice time needs to be blocked for training.
- Open Skating – Board Members will cover the open skating support with the assistance of the scheduled concessions volunteer's.

Concessions

- Restaurant Management Certificate / Food Certified Signee will be obtained by **Marc Harer**.

Outdoor Rink

- The City proposal vs. financial offer was reviewed and it has been determined that the costs for the evening hours electrical will be far greater than the financial offer. The association (*Marc Harer*) will counter offer to the City Park and Rec. Below is the current request from the City.
 - Mon, Wed 6:30-8:00PM - Hockey
 - Friday 6:30-8:00PM or later- Broomball
 - Tuesday & Thursday- Hockey 5-6:30PM
 - Saturday –10:00AM-3:00PM –Pleasure ice skating 3:00-5:00PM- Hockey
 - Sundays –Noon-3:00PM- Hockey 3:00-6:00PM-Broomball 6:00-8:00PM-Ice Skating
- The rink has been a primary benefit to the association members and the Board wants to be sure this is preserved in the best interest of the association.

Open Skating

- It was brought to our attention the ALL association members MUST wear a helmet in order to participate in open skating.

Misc.

- Skate Sharpening will be finalized with *Mike Culver* by *Marc Harer*
 - The 1st step will be to organize on-site sharpening 1 day a week with *Mike*.
 - The Wildcat Centre Pro Shop will still maintain the existing skate sharpener for use.
- Items needing for miscellaneous building maintenance brought to the Boards attention by *Jon Benusa*.
 - Zamboni boards brush (approx \$65)
 - Shop Vac. (approx \$75)
 - Digital Thermometer for bleacher heater (approx \$150)

Jon Benusa motioned to approve the expenditure for the Zamboni boards brush only at this time with an approximate cost of \$65. Marc Harer 2nd motion, approved.

COMMUNICATION OPERATIONS

Association Communications

- Association/Community Fundraising Event to be held on December 11th at the Best Western and Junior's Bar and Grill. *Marc Harer* to finalize details and provide communications to the association.
- Bo's n Mine will be supporting Falcon Hockey Night for the Youth Hockey Association for the November 21st home game. Diner at Bo's will be provided 1 hour prior to game. All kids get a free ticket to Falcon game for that night. 4 skaters will be picked from those attending for a mid period event. *Marc Harer* will provide communication of the event to the Association.

FINANCE OPERATIONS

Treasurer Report / Financial Update

- *Dan Briese* provided update.

Taxes

- Last tax return filed was 2005.
- *Dan Breese* is working on gathering information required in order to file outstanding returns.
- *RFYHA* fiscal year ends March 31st.

Fundraising

- Kwik Trip
 - We will push for a final funds raiser at the 20% payback level with all payments submitted to the Board by November 30th, 2009 for submittal on December 1st.
- Pull Tabs – update (Jesse)
- Community/Association fund raiser (Marc)
- Twin States Update (Mike)

High School

- Contracts have not yet been signed and returned to the association for the 2009 – 2010 season.
 - This needs to be taken care of immediately as try-outs start tomorrow.
 - **Mike Kealy** will take action on this immediately.
- Fees have been received for Captains Practice.
- Fees have not been received for Locker Rooms.

Registration

- Finalization of registered skaters (Jon, Marc, Dan)
 - Identify skaters not yet registered
 - Identify level of play for skaters in question
- Refund requests related to registration changes and assessment
 - Identify all requests
 - Complete payments ASAP.
- Payment plans (Dan)
 - Identify all requests and standing

Emergency Assessment

- Identify outstanding payments (Marc)
- Communication of deadline December 1st

OTHER ITEMS

Carlie Christensen

- Petitioned to the board to allow the sale of jewelry during tournaments.
- The expenses would be fully covered by Carlie.
- Table space in the lobby is all that would be required.

Jon Benusa motioned to approve Carlie's request provided a 10% payback to the association was provided on all sales. Dave Buck 2nd motion, approved.

Jody Christensen

- Provided update of Volunteer Hours list.
 - Noticed a few skaters are not on the list she has.
 - Was determine a more current list of registered skaters needed to be provided to Jody.
- Followed up on Dan's request to assist with Raffle's and Concessions drawer drops.
 - It was determined that this should be reviewed by the finance committee and shold be handled by a current Board member.
- Lists of hours already worked need to be forwarded to Jody
 - Circus – **Lisa Woiwode** to forward.
 - River Falls Days – **Marc Harer** to forward
 - Committee assignments – **Lisa Woiwode** to forward
- Jody is offering to help the association in any way in addition to the monitoring of the Volunteer Hour's.

- The Board will continue to leverage Jody's knowledge and expertise with respect to the association operations as needed.

Calendar Drop Box

- Drop box which was in concessions is gone.
- *Dave Buck* will check with *Stacy*.

Looking forward – items which will need to be addressed in next 30 days.

- Atom split season registration will be held on Sunday the 6th of December from 6:00 to 7:30pm at the Wildcat Centre.
 - The fee for new registration will be \$75 (new skaters to the association are free).
 - An assessment amount of \$75 will be required for ALL skaters to pay in order to play.
 - 10 Calendar Raffle tickets will be required for newly registered skaters to be sold by the 31st of December.

Picture Night

- Lisa and Tracey will coordinate. Waiting on Mite and Atom jerseys to arrive prior to arranging the date.

Next board meeting is 6pm Sunday December 13th @ the Wildcat Centre

Pat Dolan motioned to end meeting @ 9:45pm. Marc Harer 2nd motion, approved.