



Shakopee Soccer Association
1160 Vierling Drive #124
Shakopee, MN 55379
952-953-7246
www.shakopeesoccerclub.org

General Board Meeting Minutes December 7, 2008

1. The general board meeting of the Shakopee Soccer Association was called to order at approximately 6:04 pm at the Shakopee Library by Mark Teslow.

Present: Mark Teslow, Darla Teslow, Tom Temple, Tom Bailey, Patti Isensee, Dan Meehan, Steve Curren, Dan Kubitz and Jon Poppen

Not present: Mike Poole, Michele Monroe

Guests: Pat Johnson, Bill Iverson

2. **Agenda:**

- Add remaining open board positions to the consent agenda, number 10 if time permits. Motion made by Tom Bailey to approve the amended agenda, second by Darla Teslow; motion passed unanimously.

3. **Approval of minutes:**

- Minutes from November 2, 2008 were reviewed with no modifications.

4. **Team Sports Technologies – Pat Johnson**

- SSA is looking at improving our website. Mark has spent some time looking at what other association are doing in Shakopee. He found a number of them were using Team Sports Technologies. Mark asked Pat Johnson with Team Sports Technologies to give a presentation.
- Highlights
 - They have over 500 hundred clients worldwide.
 - Set up time from start to finish is two weeks.
 - They can take what we currently have on our website and incorporate the information into a new system.
 - They will build all registration forms for \$400.00. This is a onetime fee.
 - Each team can have their own web page. The system allows multiple users to edit their own web page. They wouldn't have the ability to edit the main website.
 - Each family would have one login and password. Accounts transfer across to other associations in Shakopee thus keeping the same login and password.
 - Convenience fee is 3.75% plus \$2.00 per transactions. We would need to build this fee into our fee.
 - Merchant account pays out weekly.
 - Has the ability to set up payment options.
 - Has the ability to run registration reports.
 - Has a volunteer tool called Dibs.
 - Advertising space.
 - Annual fee is \$780.00
 - Cost \$1,675 includes all development.

Motion made by Dan Kubitz to purchase the software as discussed, second by Patti Isensee; motion passed unanimously.



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5. **Director of Coaching Report:** Jon Poppen
- On the Ball Winter Training: 18 kids have registered. Jon suggested we should hand out flyers to current indoor soccer players.
 - Working on assigning coaches to teams.

6. **Director reports:**

Treasurer: Mike Poole, Mark Teslow reported on behalf of Mike Poole

- Accounts are balanced through December 1, 2008.
- Revised account codes.
- The city is requesting an address of one player so they can invoice us for the 2008 player fees. Tom Temple will follow up on this.

Registrar: Tom Temple

- No report.

Referee / Field Director: Darla Teslow

- Field / Goal Grant due on January 16. We will apply for a goal grant. If we receive the grant the money will go towards additional recreation goals, 6'-0" wide x 4'-0" high.
- Need to collect building keys from Dan Meehan and Jon Poppen.
- We will apply for the following referee certification class:
Bridge class, Grade 8 class and Grade 8 recertification class.

Communication Coordinator: Dan Meehan

- Posted a flyer at Soccer Blast regarding traveling soccer in Shakopee.
- The winter training fee was incorrect in the Winter / Spring Community Ed. Book and the flyer to schools. Mark suggested sending out another flyer to the schools with the correct information.

Equipment Director: Dan Meehan

- Scheduled uniform fittings, Monday December 8, 2008 from 6:00 – 8:30 and January 20, 2009 from 6:00 – 8:30.
We will only take orders for uniforms, warm-ups and bags. We will not collect any money. Money will be collected at the time of delivery.
- U11 and up players will have the opportunity to select three numbers of their choice, 2-22.
Dan will add a line item to the order form. The U9-U10 number system will remain the same.
- SSA sweatshirts will still be available at Valley Sports in Shakopee.
- Equipment inventory is complete.
- Ordered 170 soccer balls.
- Need goalie equipment – gloves and jersey.
- Will be ordering winter training t-shirts shortly. The design should be different than last year.
Turn-around time is about one week.

Volunteer Director: Patti Isensee,

- Waiting to input volunteer opportunities into the new system.
- Volunteer fee will be waived for a maximum of one head coach, one assistant coach and one team manager.



Recreational Director: Steve Curren

Spring Rec

- Anticipating 13% - 26% growth based on the past few years.
- Spring rec will begin on April 27, 2009 and end on June 20, 2009.
- On-line registration will begin on March 1, 2009.
- We will keep the same format as last year. Training will be on Monday nights and games will be on Saturday mornings.
- Cost will be \$65.00 per player.
- We will need 8 fields plus three U9-U10 fields on Saturday morning. U9-U10 fields will not be used on Monday's. This is based on 26% growth or approx. 400 kids.
- No games on Saturday, May 16, 2009 because of the Shakopee Festival.
- There will be no season end tournament.
- We will not reschedule any sessions.
- We need to improve our refund process.
- Steve is looking at four Age Group Coordinators, U5, U6, U7 and U8-U12. One of the coordinators could be the Recreational Director. We will need to amend our board structure to reflect this. Age group Coordinators will receive 50% discount on their registration fee. Steve will send out an email to last year participants to see if anyone is interested. Motion made by Tom Bailey to revise the board structure to include 4 recreational Age Group Coordinators, second by Darla Teslow, motion passed unanimously.
- Steve would like to begin recruiting coaches soon. Jon indicated it might be too early to do this because people are not willing to commit so early.

Boys/Girls Director: Michele Monroe

- No report

Secretary: Tom Bailey

- See attached report.

Tournament Director: Tom Temple

- No report.

7. Jersey Numbering:

- See Equipment Director report

8. Update on the letter to the association:

- Mark Teslow will send out a draft this week.

9. Spring Rec:

- See Recreational Director report.

10. Remaining open board positions:

Tabled



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Other Business

- Bill Iverson – His daughter is a U12 player and currently is rostered on the U12 team. Given her abilities, Bill would like her to play up on the U13 team. She started playing with the U13 girls in the fall of 2006 (U11). She also played with them in fall of 2007 (U12). This past summer season (2008) she played with her age group at U12.

She didn't attend the U12 tryouts but showed up for the U13 tryouts. Bill was told she needed to tryout out her own age group too. This is consistent with our tryout policy. Bill stated if she can't play up with the U13 team then she will not play in 2009.

Jon Poppen has been in communication with the family. The U12 team is planning to play C2 and the U13 team is planning to play C3. Jon believes it's more important for their daughter to play at her age group and at the C2 level which will be more competitive than U13 C3. Jon's recommendation to the family is to roster her on the U12 C2 team and play in two tournaments with the U13 C3 team.

Motion made by Tom Bailey for Bill Iverson's daughter to play with the U13 C3 team during the 2009 summer season only, second by Dan Meehan; motion failed 1 – 6 with Steve Curren in favor.

- Bonus for Jon Poppen – Tom Temple suggested giving Jon Poppen a Christmas / appreciation bonus for all his hard work and dedication to the club. We did budget this under misc. item. Discussion takes place.
Motion made by Tom Temple to give Jon Poppen a \$500.00 appreciation bonus, second by Dan Kubitz; motion passed 6-0 with Dan Meehan abstaining.

11. Adjourn Meeting:

Motion to adjourn at 10:00 pm by Darla Teslow, second by Tom Temple; motion passed unanimously

Phone message pick-up duty for December 7 – January 4: Dan Kubitz
January 4 – February 1: Mike Poole

Minutes submitted by:
Tom Bailey
Secretary



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Secretary Report

General Board Meeting
Submitted by: Tom Bailey
Date: 12/07/08

Facility Requests

- | | |
|---|---|
| 1. Schedule March – Aug. board meetings | Status: complete |
| 2. Schedule in person registration (travel) | Status: complete
Tuesday, Jan. 20 th from 6:00 – 8:30 pm at the log cabin |
| 3. Schedule Uniform fitting date | Status: complete,
Monday Dec. 8 th from 6:00 – 8:30 pm at the log cabin
Tuesday Jan. 20 th from 6:00 – 8:30 pm at the log cabin |
| 4. Schedule off the ball training | Status: complete |

All permits are posted on the board's website under permits.

Upcoming Facility Requests

- | | | |
|--------------------------------------|----------------------------|---|
| 1. Annual team meetings | | When: Tuesday, February 10 th
Where: Shakopee High School cafeteria
Who: Group 1 U9 – U12 6:15 – 7:15 pm
Group 2 U13 – U19 7:30 – 8:30 pm
Reserve time: 5:45 – 9:00 pm |
| 2. Referee/Field Director | Referee training classes | Status: Submitted request on Nov. 25 |
| 3. Boys & Girls Directors | Managers meeting | When: Thursday, March 5 th from 6:30 – 8:00 pm
Where: Log cabin or CC Rotary Room
Reserve time: 6:00 – 8:00 pm |
| | Coaches meeting | Status: need information from Jon and Michele |
| | Gym time for team training | Status: need information from Jon and Michele |
| 4. Recreation Director | Spring rec coaches meeting | When: Monday, April 20 th from 6:00 – 8:00 pm
Where: soccer complex |
| | Spring rec in person reg. | Date: Tuesday, March 31 and Tuesday April 7
Where: log cabin or CC Rotary Room
When: 6:00 – 8:00 pm |

I would like to schedule the meetings shortly after our Dec. 7th meeting. Please let me know if you see any conflicts.

Task Items Update

President

- | | |
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| 1. Association letter | Status: ? |
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Registrar – Tom T.

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|---|---------------------------|
| 1. Email members regarding winter training | Status: complete 11/26/08 |
| 2. Email members regarding uniform fittings | Status: complete 11/26/08 |
| 3. Post the above information on website | Status: complete |

Tournament Director – Tom T.

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| 1. Tournament application due 12/1/08 | Status: complete 11/3/08 |
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Communications Coordinator – Dan M.

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|---|---|
| 1. Winter training flyers to schools | Status: complete |
| 2. Flyer to schools to recruit additional players | Status: complete |
| 3. Advertise winter training in paper | Status: complete |
| 4. Spring rec brochure | Due: March 1 to the city , coord. w/ Rec Director |

Equipment Director – Dan M.

- | | |
|-----------------------------------|---|
| 1. Uniform fitting date | Status: complete |
| Comments: | Do we have a system in place to track everyone? Yes
Are players able to choose their own number? To be discussed
Does everyone know they need a new uniform this year? I think the on-line registration process was poor. You're able to by-pass the uniform portion...so the total \$ due is incorrect.
How are we tracking this? This could get messy. |
| 2. Equipment inventory | Status: 90% complete |
| 3. Order new equipment | Status: place order approx. 12/15/08 |
| 4. Order winter training t-shirts | Status: place order approx. 12/20/08 |

Recreational Director

- | | |
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| 1. Spring rec brochure | Status: information due by Feb. 1 to Comm. Coord. |
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Boys / Girls Directors

- | | |
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| 1. Reserve gym time for team training | Status: information due by Dec. 7 to Secretary |
| 2. Coaches meeting | Status: provide information to Secretary |

Volunteer Director

- | | |
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| 1. Develop volunteer schedule | Status: ? |
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The city has decided to publish three brochures. The following are the dates they will go out.

Fall Brochure

Programs for September - December
Mail date: Aug. 18, 2008
Registration begins: Aug. 26, 2008

Winter / Spring Brochure

Programs for January – April
Mail date: Nov. 24, 2008
Registration begins: Dec. 1, 2008

Summer Brochure

Programs for May – Aug.
Mail date: March 23, 2009
Registration begins: March 31, 2009