



## 2012-2013 USA RUGBY COLLEGIATE PLAYER ELIGIBILITY FORM



It is the policy of USA Rugby that each Conference, Local Area Union, Geographic Union, and Territory must conform to the minimum standards of the Collegiate Eligibility Regulations as set forth by USA Rugby (see Eligibility Regulations at [www.usarugby.org](http://www.usarugby.org)). To ensure verification of the eligibility of collegiate rugby players for the annual championships, as defined by USA Rugby, we ask your assistance in completing the attached form. Please contact your Conference, Local Area Union, Geographic Union, or Territory representative if you have any questions. You may also contact USA Rugby directly at 303-539-0300 or through the contact page at [www.usarugby.org](http://www.usarugby.org).

Each collegiate **PLAYER** is required to:

- a. Carry a current student or military ID card and a photo ID (if student or military ID is not a photo ID).
- b. Present verification of CIPP enrollment (i.e. USA Rugby certified team roster).
- c. Sign a USA Rugby Participation Waiver.

When presented to the college/university registrar by the club, the Collegiate Player Eligibility Form should contain only the following:

- a. Player names (listed alphabetically)
- b. Player signatures authorizing the release of their enrollment information and status
- c. Player student ID Numbers
- d. Player USA Rugby CIPP Numbers (ie: USA Rugby membership numbers).

Any data that the university is unwilling to provide should be crossed out in permanent marker. Note that the club is required to provide this information regardless of the university's ability/willingness to complete this form, and the club may need assistance in finding additional avenues for obtaining the information contained herein.

**THE REGISTRAR IS REQUIRED TO MARK OUT ANY REMAINING BLANK ROWS ON THE FORM.**



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### Notes for Club Administrators:

1. A full copy of the USA Rugby Eligibility Regulations can be found at [www.usarugby.org](http://www.usarugby.org). Clubs are expected to be fully aware of, and comply with, all regulations that pertain to their club.
2. This form must be kept in the club administrator's match-day notebook at all times so that it may be presented in the case of an eligibility challenge.
3. This form must be submitted to the registrar and/or updated:
  - a.) Prior to the start of league/conference competition
  - b.) Three weeks after the beginning of a new semester or quarter during competition
  - c.) Prior to the beginning of playoff competition
4. Clubs must be ready/willing to re-submit this form upon request of an opponent or league/conference. Clubs are expected to be aware of any mid-season changes to player eligibility, including but not limited to change in enrollment, full-time status, and standing with the college/university.
5. If the institution is unwilling/unable to complete this form or provide the information confirmed by its contents, the club is expected to have documentation at all times containing such information. Such documentation may include:
  - a.) Student Enrollment Verification forms, or (if unavailable)
  - b.) Official transcripts (university and/or high school, if applicable)
6. Upon receipt of eligibility information (i.e. this form), the club should make copies for itself and submit the original form to its league/conference representative. This form does not need to be received by USA Rugby unless the club qualifies for the USA Rugby National Championship Playoffs or the club is a member of Division 1-A.
7. Players are permitted to apply for a waiver under Section 4.3.3 and the addendum Grandfather Clause of the USA Rugby Eligibility Regulations. The Grandfather Clause to Section 4 allows students who previously competed with the club in a previous year to have their eligibility clock "*within five (5) years of the moment the player first enrolled in a university, college or junior college, regardless of when the player started playing rugby or had the ability to start playing collegiate rugby. Any college courses that are taken during high school do not start the eligibility clock.*"  
**Note that no other section of the prior eligibility regulations will be considered in determining student athlete eligibility including any eligibility extensions as defined in prior regulation 13.5.2(a).**
8. If new players join your club mid-season, you are required to update this form to prove their eligibility. You may accomplish this by either re-submitting the form in full or attaching an additional form as an addendum containing only the new players' information.

Please note that clubs are responsible for their players' eligibility at all times, and club administrators should be prepared for any potential eligibility challenges that arise. At minimum, the club's match-day notebook should include a copy of this form, copies of players' individual participation waivers, and/or any additional documentation as required by your college/university and conference/league or union.



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The registrar may supply the rugby club with copies of the completed form before it is mailed and may also sign and certify that the copies are accurate reproductions.

### USA Rugby Collegiate Eligibility Rules - In Brief

1. The student-athlete must be a registered member of USA Rugby and in good standing with his/her college/university.
2. The student-athlete must be enrolled full-time, as defined by his/her college/university, and an undergraduate student seeking his/her first Bachelor's degree.

#### *Exceptions: (requires a letter of confirmation from the registrar or college)*

- a. A student-athlete within his/her final two undergraduate *Academic Terms* may carry less than a full-time academic load and still maintain eligibility. This is only permitted if the student-athlete is a graduating senior and a letter from the Registrar confirming such status is obtained.
  - b. A student-athlete may maintain eligibility after completing and/or receiving an undergraduate degree if that student-athlete is enrolled full time in post-graduate studies (graduate school or pursuance of an additional Bachelor's Degree) provided the student-athlete is attending the same institution they received their first undergraduate degree from and the student-athlete still falls within all other collegiate eligibility standards. This requires an official verification of enrollment, official transcript, or copy of the undergraduate diploma.
  - c. A student-athlete competing for an institution utilizing the quarter system is eligible through the National Championships of that *Academic Year* if he/she graduated at the end of the winter quarter. This requires a letter from the registrar confirming such status.
3. The student-athlete must play on the team representing the school in which he/she is enrolled.
  4. Every student-athlete has five (5) consecutive Academic Years of eligibility. Eligibility begins in the *Academic Year* immediately following high school graduation date or the graduation date of his or her class (as determined by the first year of high school enrollment) or based on the prescribed educational path in the student athletes country.

### The Collegiate Player Eligibility Form explained by column:

Column 1: "Student name" **Completed by STUDENT**

Column 2: "Student signature" – Required for release of enrollment status and information. **Completed by STUDENT**

Column 3: "Student ID#" **Completed by STUDENT**

Column 4: "USA Rugby CIPP #" **Completed by STUDENT**

Column 5: "Date of Birth" **Completed by COLLEGE OR UNIVERSITY OFFICIAL ONLY**

Column 6: "Date student graduated from high school?" **Completed by COLLEGE OR UNIVERSITY OFFICIAL ONLY**

Column 7: "Is student enrolled full-time?" – Is this student carrying a full course load as defined by your school? Please see exceptions under #2 above. Any exception requires a confirmation letter from registrar. **Completed by COLLEGE OR UNIVERSITY OFFICIAL**

Column 8: "Is student an undergraduate?" – To be eligible the student must be an undergraduate pursuing his/her first undergraduate degree. Please see exceptions under #2 above. Any exception requires a confirmation letter from registrar. **Completed by COLLEGE OR UNIVERSITY OFFICIAL**

Column 9: "Is student in good standing?" – Is this student in good standing as defined by your school? i.e. does the student possess the required GPA to be eligible for club activities? **Completed by COLLEGE OR UNIVERSITY OFFICIAL**

USA Rugby thanks you for your commitment and assistance. Please contact your Conference, Local Area Union, Geographic Union, or Territory representative or USA Rugby (303-539-0300 x118) should you have any questions or concerns about this process.



## 2012-2013 USA RUGBY COLLEGIATE PLAYER ELIGIBILITY FORM



Name of Club/Institution \_\_\_\_\_ Date Completed \_\_\_\_\_

#	Student Name in Alphabetical Order (please print legibly)	Student Signature	Student ID #	USA Rugby CIPP #	Date of Birth	Date student graduated from high school?	Is student enrolled full-time? (Y or N)	Is student an undergraduate? (Y or N)	Is student in good standing? (Y or N)
1.									
2.									
3.									
4.									
5.									
6.									
7.									
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9.									
10.									

**THE REGISTRAR MUST COMPLETE AND SIGN THIS FORM AND AFFIX THE INSTITUTION’S SEAL AS VERIFICATION OF PLAYERS’ ELIGIBILITY.**

USA Rugby Collegiate Eligibility Rules must be met as defined in Section 4 of the USA Rugby Eligibility Regulations which include, but, are not limited to:

1. The student-athlete must be a registered member of USA Rugby and in good standing with his/her college/university.
2. The student-athlete must be enrolled full-time, as defined by his/her college/university, and an undergraduate student seeking his/her first Bachelor’s degree.
  - a.) A student-athlete within his/her final two undergraduate *Academic Terms* may carry less than a full-time academic load and still maintain eligibility. **This is only permitted if the student-athlete is a graduating senior and a letter from the Registrar confirming such status is obtained.**
  - b.) A student-athlete may maintain eligibility after completing and/or receiving an undergraduate degree if that student-athlete is enrolled full time in post-graduate studies (graduate school or pursuance of an additional Bachelor’s Degree) provided the student-athlete is attending the same institution they received their first undergraduate degree from and the student-athlete still falls within all other collegiate eligibility standards. **This requires an official verification of enrollment, official transcript, or copy of the undergraduate diploma.**
  - c.) A student-athlete competing for an institution utilizing the quarter system is eligible through the National Championships of that *Academic Year* if he/she graduated at the end of the winter quarter. **This requires a letter from the registrar confirming such status.**
3. The student-athlete must play on the team representing the school in which he/she is enrolled.
4. Every student-athlete has five (5) consecutive Academic Years of eligibility. Eligibility begins in the *Academic Year* immediately following high school graduation date or the graduation date of his or her class (as determined by the first year of high school enrollment) or based on the prescribed educational path in the student athletes country.

**For any questions about these Eligibility Rules, contact USA Rugby (303-539-0300 x118) or consult the USA Rugby website at [www.usarugby.org](http://www.usarugby.org).**

*I verify that the above named students meet the eligibility requirements as described, and that this form and all copies were completed by the college/university (with the exception of name, signature, student ID#, and USA Rugby CIPP#).*

**PLACE SEAL HERE**

\_\_\_\_\_  
Name of Registrar                                      Signature                                      Phone #                                      Date

*As the supervising agent (club sports director, athletic director, etc.), I verify that the above named team is recognized by this institution, is in good-standing, and is authorized to represent this college/university at local, territorial and national events.*

\_\_\_\_\_  
Name and Title                                      Signature                                      Phone #                                      Date



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